

APPLICATION FOR EMPLOYMENT WITH WASHINGTON COUNTY

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or handicap, or any other legally protected status.

(PLEASE PRINT)

Your Full Name: _____

Your Complete Address: _____

Your Telephone Number: At Home _____

Other _____

Your Social Security Number: _____

Position(s) You Are Applying For: _____

Date Of This Application: _____

How Did You Learn About Us: Advertisement Friend
 Relative Walk-In
 Other _____

If you are under 18 years of age, can you provide required proof of your eligibility to work? Yes No

Have you ever filed an application with us before? Yes No

If Yes, give date _____

Have you ever been employed with us before? Yes No

If Yes, give date _____

Are you currently employed? Yes No

If Yes, by whom? _____

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration status? Yes No

Proof of citizenship or immigration status will be required upon employment.

On what date would you be available for work? _____

Are you available to work: Full Time Part Time
 Shift Work Temporary

Are you currently on "lay off" status and subject to recall to another job? Yes No

Can you travel if the job requires it? Yes No

Have you had any criminal convictions? Yes No

If Yes, what were you convicted for? _____

Have you ever been fired from a job? Yes No

If Yes, please explain the circumstances _____

Do you possess a current valid driver's license: Yes No

Please provide us with your driver's license number: _____

Educational Background:

Elementary School

High School

Further Education

School Name and
Location

Number of Years
Completed

Degree Course of
Study

Describe any specialized training you have received

Describe any honors or awards you have received

Have you ever had any job-related training in the United States
military? Yes No

If Yes, please describe

References:

Give the name, address and telephone number of three references
who are not related to you and are not your previous employers.

1.

2.

3.

Employment Experience:

Start with you present (or last job).

1. Employer's Name: _____
Address: _____
Phone: _____
Dates Employed: _____
Hourly Wage: _____
Briefly describe your duties in that job: _____

Your reason for leaving that job _____

2. Employer's Name: _____
Address: _____
Phone: _____
Dates Employed: _____
Hourly Wage: _____
Briefly describe your duties in that job: _____

Your reason for leaving that job _____

3. Employer's Name: _____
Address: _____
Phone: _____
Dates Employed: _____
Hourly Wage: _____
Briefly describe your duties in that job: _____

Your reason for leaving that job _____

4. Employer's Name: _____
Address: _____
Phone: _____
Dates Employed: _____
Hourly Wage: _____
Briefly describe your duties in that job: _____

Your reason for leaving that job _____

Tell us why you would like to be hired for this position _____

Please read the following, sign at the bottom of the form, and then sign the "Authorization For Release of Information and Release and Waiver of Claims" form that is attached.

I have read and fully understand that the information that I have provided to Washington County is true and factual to the best of my knowledge.

I further understand that by my signature on the attached "Authorization For Release of Information and Release and Waiver of Claims" that I am authorizing a complete background check to be conducted on me.

I further understand that it is Washington County's policy to conduct criminal background checks at their discretion on any applicants for employment with Washington County.

Applicant's Signature

Date

**AUTHORIZATION FOR RELEASE OF INFORMATION
AND RELEASE AND WAIVER OF CLAIMS**

I hereby authorize _____
(Former Employer)

to furnish _____ its agents, and/or
(Prospective Employer)

employees a copy of my personnel file and/or a statement of my work habits

and ability to perform the prospective job. By making this request, I

hereby release my former employer, its agents and/or employees, of and from

any and all claims and liabilities, of any kind whatsoever, arising out

of their compliance with this request.

(Date)

(Applicant's Signature)