

June 13, 2013

**Minutes of the Washington County Commissioners'
Regular Meeting held
June 13, 2013
in the Commissioners' Conference Room
Machias, Maine**

Attending the meeting were:
Commissioner Vinton E. Cassidy
Commissioner John B. Crowley, Sr.
Commissioner Christopher Gardner
Betsy Fitzgerald, County Manager
Carla Manchester, Administration
Ken Daye, SCEC
George Leinbaugh, DSF
Maria McMorrow, DSF
Dwayne Shaw, DSF
Rich Rolfe, Jail
Shawn Donahue, Sheriff's Office
Phil Duggan, DECP
Mike Hinerman, EMA
Darlene Wallace, Deeds
Joshua Rolfe, RCC
Sharon Strout, Deeds
Rosemary Kulow, MCCA
Hillary Savage, MVNO
Jill C. Holmes, Treasurer
Judith Alexander, Treasurer's Office
Dean Preston, U.T.

Commissioner Gardner called the meeting to order at 4:22 p.m.

**AGENDA ITEM: Approval of the May Regular Commissioners' Meeting
Minutes (May 9, 2013)**

MOTION Commissioner Crowley moved to approve the May Regular
Commissioners' Meeting Minutes. Commissioner Cassidy
seconded the motion which passed unanimously.

**AGENDA ITEM: Approval of the May Emergency Meeting on the Court House
Expansion/Renovation Project minutes (May 13, 2013)**

June 13, 2013

MOTION Commissioner Crowley moved to approve the May Emergency Meeting Minutes for the Court House Expansion Project. Commissioner Cassidy seconded the motion which passed unanimously.

AGENDA ITEM: Monthly and Quarterly Reports

The Commissioners were provided monthly reports in their meeting packets. (See attached)

AGENDA ITEM: Payroll Status Change Notices

By consensus, the Commissioners accepted the resignation of Bernard Scoville from the position of part-time Community Corrections.

By consensus and without prejudice, the Commissioners accepted the resignation of Sam Denson as full-time Corrections Officer.

Jail Administrator Richard Rolfe requested that the position of Program/Training Director within the Jail be eliminated as the position is no longer needed.

MOTION Commissioner Crowley moved to eliminate the Program/Training Director position as recommended by the Jail Administrator. Commissioner Cassidy seconded the motion which passed unanimously.

The result of the position elimination was the layoff of David Brown. The termination of his employment is without prejudice.

AGENDA ITEM: Six Month Certificate

A six month certificate for Karl Pingree was presented and signed for successful completion of his introductory period as full-time Buildings and Grounds Maintenance Worker.

AGENDA ITEM: Land Lease Agreement between County of Washington and the State of Maine

The Land Lease Agreement that was approved during the May 13, 2013 Emergency Meeting of the Commissioners was presented and signed. Commissioner Gardner reiterated that the signing of the Land Lease was just to continue the process. There are details that will still need to be discussed and negotiated with the State of Maine.

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AGENDA ITEM: Sheriff's, Chief Deputy, and Patrol Deputies Bonds

The verification of the sufficiency of the Sheriff's bonds is a perfunctory act done annually. Examined by District Attorney Carletta Bassano and found sufficient,

***MOTION* Commissioner Crowley moved to approve the Sheriff's, Chief Deputy and Patrol Deputies Bonds. Commissioner Cassidy seconded the motion which passed unanimously.**

AGENDA ITEM: Jail Administrator Supervision fee for work release

Jail Administrator Rich Rolfe requested the Commissioners to set the weekly fee for work release. In line with other counties, Capt. Rolfe recommended the fee be set at 15% of daily net income not to exceed \$10 per day.

***MOTION* Commissioner Crowley moved to approve the recommended amount for work release be set at 15% of daily net income not to exceed \$10 per day. Commissioner Cassidy seconded the motion which passed unanimously.**

AGENDA ITEM: Axiom Agreement

County Manager Betsy Fitzgerald requested the Commissioners to give her authorization to sign the Axiom Agreement for a direct fiber access service. This service should increase the speed of the internet and provide multipurpose internet access to autonomous sites. The cost of the service, not having been built into the 2013 budget, will be covered by RCC funding for this year only. Each department will need to include this cost in their budget request for 2014.

By consensus, the Commissioners gave Betsy authorization to sign the Service Schedule and Agreement between Axiom and Washington County.

The Commissioners thanked RCC Supervisor Josh Rolfe for his help with the cost that was needed to be covered this year.

***MOTION* Commissioner Crowley moved to go into Executive Session pursuant to Title 1 MRSA § 405-A 6 A (3) to discuss a personnel issue. Commissioner Cassidy seconded the motion which passed unanimously. It was 4:35 p.m.**

June 13, 2013

MOTION Commissioner Crowley moved to come out of Executive Session. Commissioner Cassidy seconded the motion which passed unanimously. It was 4:45 p.m.

There were no motions or decisions made after Executive Session.

Adjournment 4:45 p.m.

Attest: _____
Carla J.R. Manchester, Admin. Asst.

June 13, 2013

Minutes of the Washington County Commissioners'
Regular Meeting held
June 13, 2013
in the Commissioners' Conference Room
Machias, Maine
12:00 noon

Attending the meeting were:
Commissioner Vinton E. Cassidy
Commissioner John B. Crowley, Sr.
Commissioner Christopher Gardner
Betsy Fitzgerald, County Manager
Jill Holmes, Treasurer
Donnie Smith, Sheriff
Shawn Donahue, Chief Deputy
Rich Rolfe, Jail Administrator

Commissioner Gardner called the meeting to order at 12:00 noon.

MOTION Commissioner Crowley moved to go into Executive Session pursuant to Title 1 M.R.S.A. § 405-A 6 A (3) to discuss a personnel issue. Commissioner Cassidy seconded the motion which passed unanimously. It was 12:02 p.m.

MOTION Commissioner Crowley moved to come out of Executive Session. Commissioner Cassidy seconded the motion which passed unanimously. It was 1:25 p.m.

There were no motions or decisions made after Executive Session.

Adjournment 1:25 p.m.

Attest: _____
Carla J.R. Manchester, Admin. Asst.