

December 11, 2014

**Minutes of the Washington County Commissioners'
Executive Session
held December 11, 2014
in the Commissioners' Conference Room
Machias, Maine**

**Attending the meeting were:
Commissioner John B. Crowley, Sr.
Commissioner Vinton E. Cassidy
Betsy Fitzgerald, County Manager
Carla Manchester, Administration
Barry Curtis, Sheriff Elect, Cherryfield
Matt Foster, D.A. Elect / Ellsworth
Jen Peters, SCEC
Dean Preston, U.T.
Lewis Pinkham, Milbridge
Mike Hinerman, EMA
Josh Rolfe, RCC
Lora Whelan, Quoddy Tides
Jill Holmes, Treasurer
Kelsey Porter, Jonesboro
Judith Alexander, Treasurer's Office
Judy East, WCCOG**

Commissioner Christopher Gardner was not present.

The meeting was called to order at 4:20 p.m.

Approval of the regular Commissioners' meeting minutes held on October 8, 2014 (Crowley / Cassidy, 2-0)

AGENDA ITEM: Monthly and Quarterly Reports

The Commissioners were provided reports in their meeting packets. (See attached)

AGENDA ITEM: Payroll Change Notices

Captain Rich Rolfe stated that through a competitive process Thomas Johnson was selected to be promoted from a part-time Corrections Officer to a full-time Corrections Officer.

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MOTION Commissioner Crowley moved to promote Thomas Johnson to full-time Corrections Officer effective 10/19/14. Commissioner Cassidy seconded the motion which passed 2-0.

MOTION Commissioner Crowley moved to accept the resignation of Katie Searles as part-time Corrections Officer effective 09/12/14. Commissioner Cassidy seconded the motion which passed 2-0.

AGENDA ITEM: Signatures on Six-Month Certificates for Melissa Evans and Michele Johnson

Six-month certificates for Melissa Evans and Michele Johnson was signed as presented.

AGENDA ITEM: Selection of MCCA Board Representative

County Manager Betsy Fitzgerald asked for the annual nomination for the Maine County Commissioners' Association board representative. Betsy stated that Commissioner Christopher Gardner has served at this capacity for many years.

MOTION Commissioner Crowley moved to nominate Commissioner Christopher Gardner to be the MCCA Board Representative for 2015. Commissioner Cassidy seconded the motion which passed 2-0.

AGENDA ITEM: Award bid for EMA vehicle

Washington County Director Michael Hinerman stated that Homeland Security grant money recently became available. He presented a summary of the 2014 Homeland Security Grant Vehicle bids. Mr. Hinerman made a recommendation to accept the bid from Darlings for the Ford Expedition Retail Fleet model for \$35,265.00. Mr. Hinerman pointed out that the Darlings bid was not the apparent low bid. Commissioner Crowley inquired what the difference was between Darlings Ford and Pratt Chevrolet bid. Mr. Hinerman explained that his recommendation was based on different options and safety equipment that the Ford Expedition model from Darlings has. Commissioner Crowley noted that the recommended bid was the middle of the road bid. (See attached bid summary)

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MOTION Commissioner Crowley moved to award the bid for the Homeland Security Vehicle to Darlings Ford for a Ford Expedition Retail Fleet Model with a bid of \$35,265.00. Commissioner Cassidy seconded the motion which passed 2-0.

MOTION Commissioner Crowley moved to go into Executive Session pursuant to Title 1 M RSA § 405-A 6A(3) to discuss a personnel issue. Commissioner Cassidy seconded the motion which passed 2-0. It was 4:25 p.m.

MOTION Commissioner Crowley moved to come out of Executive Session. Commissioner Cassidy seconded the motion which passed 2-0. It was 4:45 p.m.

There were no motions or decisions made after Executive Session.

ADJOURNMENT

4:45 p.m.

ATTEST:

Carla J.R. Manchester, Admin. Asst.