

August 10, 2017

**Minutes of the Washington County Commissioners'  
Regular Meeting  
Held August 10, 2017  
in the Washington County Probate Courtroom  
Machias, Maine**

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**Attending the meeting were:  
Commissioner John Crowley, Sr.  
Commissioner Vinton Cassidy  
Betsy Fitzgerald, County Manager  
Carla Manchester, Administration  
Michael Hinerman, EMA Director  
Paula Johnson-Rolfe, WCSO Administrator  
Rich Rolfe, Jail Administrator  
Barry Curtis, Sheriff  
Mike Crabtree, Chief Deputy  
Dean Preston, U.T. Supervisor  
Sharon D. Strout, Registry of Deeds  
Jill Holmes, Treasurer**

**Commissioner Christopher Gardner was not present.**

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Commissioner Cassidy called the meeting to order at 4:07 p.m.

**Approval of the regular Commissioners' meeting minutes for July 13, 2017 (Crowley/Cassidy, 2-0)**

**AGENDA ITEM: Monthly and Quarterly Reports**

The Commissioners were provided reports in their meeting packets. All reports were accepted under the gavel.

**AGENDA ITEM: Signatures on Six-month Certificates**

Six-month introductory period certificates were signed for Jared Crowley, Ian Currier, Dennis Dorsey and Mariah Mace.

**AGENDA ITEM: Payroll Change Notices**

The Sheriff recommended hiring Toni Bridges and Dennis Dorsey to fill two part-time deputy positions.

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**\*MOTION\*** Commissioner Crowley moved to hire Toni Bridges as part-time Patrol Deputy effective 08/13/17 not to exceed 30 hours per week except for training and emergency purposes.  
(Crowley/Cassidy, 2-0)

**\*MOTION\*** Commissioner Crowley moved to hire Dennis Dorsey as part-time Patrol Deputy effective 08/13/17 not to exceed 30 hours per week except for training and emergency purposes.  
(Crowley/Cassidy, 2-0)

Dennis Dorsey's "blue pin" certification has lapsed. He has been given a *Provisional Certificate of Eligibility* as a part-time law enforcement officer. He will be completing the training for the Recertification Process.

Chief Deputy Michael Crabtree requested the Commissioners recognize his previous 18 years of service for the County of Washington by granting prior years' service credit for his rate of earning leave accruals. Commissioner Cassidy asked if this would affect anything else other than his leave accrual earnings. Chief Deputy Crabtree confirmed that it would only affect leave earnings.

**\*MOTION\*** Commissioner Crowley moved to approve Chief Deputy Michael Crabtree's request for previous years' service credit for leave earnings from this date forward. (Crowley/Cassidy 2-0)

**AGENDA ITEM: Salt Bid Award**

Bulk salt bids for the 2017 / 2018 season were received from five vendors. The bids were opened on July 31, 2017. The result of the bids received is attached. County Manager Betsy Fitzgerald recommended the bid be awarded to New England Salt Company with a bid of \$65.00 per ton for all locations. Betsy noted the bid from New England Salt was less than last year.

**\*MOTION\*** Commissioner Crowley moved to award the bulk salt bid to New England Salt Company for \$65.00 per ton for all locations.  
(Crowley/Cassidy 2-0)

**AGENDA ITEM: Tax Abatement Decisions**

The tax abatement request for DeBlois vs. Town of Marshfield was denied during the July meeting. The written decision was presented to the Commissioners for their signature.

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The tax abatement request for Tardiff vs. Town of Lubec was scheduled for July 13, 2017. The tax abatement was denied based on the failure of the applicants to appear or have representatives present for the hearing. The written notice was signed as presented.

**AGENDA ITEM: Schedule Tax Abatement**

The tax abatement hearing for John Kelley vs. City of Eastport has been rescheduled for Thursday, September 14, 2017 at 3 p.m.

**AGENDA ITEM: Approval of a Credit Card Use Policy**

County Manager Betsy Fitzgerald presented a credit card use policy for the Commissioners approval. Betsy stated the policy reflects the procedure that is currently followed by the County. The policy was presented to department heads last week for review. There were no concerns addressed prior to the Commissioners' meeting. Sheriff Curtis requested that the Commissioners table the approval of the policy as he would like a chance to review and discuss the policy. Betsy recommended the policy be approved as presented. Amendments can be made at another time if needed. The Commissioners agreed. The Credit Card Use policy is attached.

**\*MOTION\* Commissioner Crowley moved to approve the Credit Card Use Policy subject to amendments effective 08/10/17.  
(Crowley/Cassidy 2-0)**

**AGENDA ITEM: Reschedule October Commissioners' meeting**

County Manager Betsy Fitzgerald stated she will not be available for the October 12<sup>th</sup> Commissioners' meeting. By consensus the meeting has been rescheduled to Thursday, October 19, 2017.

**ADJOURNMENT**

**4:20 p.m.**

**ATTEST:**

**Carla J.R. Manchester, Admin. Asst.**