

October 13, 2022

**Minutes of the Washington County Commissioners'
Regular Meeting
held October 13, 2022
in the Probate Courtroom
Machias, Maine**

**Attending the meeting were:
Commissioner Christopher Gardner
Commissioner Vinton Cassidy
Betsy Fitzgerald, County Manager
Carla Manchester, Administrative Assistant
Paula Johnson-Rolfe, WCSO
Diane P. Griffith
Susan Hatton, SCEC
Lisa M. Hanscom, EMA
Tammy C. Gay, Deeds
Carlene Holmes, Probate
Joshua Rolfe, WCSO
Regina Grabrovac, Healthy Acadia**

Commissioner John Crowley, Sr. was not present

Executive Department business was called to order at 4:20 p.m.

Approval of the minutes for the Public Hearing on the FY 2023 County Budget of September 8, 2022. (Cassidy / Gardner, 2-0)

Approval of the minutes for the Regular Commissioners' meeting held on September 8, 2022. (Cassidy / Gardner, 2-0)

AGENDA ITEM: Monthly and Quarterly Reports

Written reports were submitted by the Treasurer's Office and EMA. See attached.

AGENDA ITEM: Payroll Change Notices

By consensus, the resignations of Kenneth Holzworth and Zena Holzworth was accepted. Kenneth resigned from his position of full-time Corrections Officer effective 9/20/22. Zena resigned from her full-time position as Corrections Officer effective 9/14/22.

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The discharge of Aileen Marsceill as part-time ECS effective 9/16/22 was accepted by consensus. RCC Deputy Director Josh Rolfe stated there were no issues. Aileen was unable to complete her training after the onset of the COVID pandemic. Commissioner Gardner noted the termination will be accepted without prejudice.

After a hiring process, RCC Deputy Director recommends the hire of Lanie Perry and Anna Strout as part-time Emergency Communications Specialists.

***MOTION* Commissioner Cassidy moved to hire Lanie Perry as part-time ECS effective 09/19/22. (Cassidy / Gardner, 2-0)**

***MOTION* Commissioner Cassidy moved to hire Anna Strout as part-time ECS effective 09/19/22. (Cassidy / Gardner, 2-0)**

Standard part-time provisions apply to both Lanie and Anna's employment.

***MOTION* Commissioner Crowley moved to hire Ryan Murry as full-time Patrol Deputy effective 09/12/22. (Cassidy / Gardner, 2-0)**

AGENDA ITEM: Signatures on six-month Certificates

Six-month certificates for Philip Taylor and Abbey Allen were signed as presented.

A 90-day extension of Donna Pottle's probationary period was approved by consensus.

AGENDA ITEM: Schedule Tax Abatement Hearings

Two tax abatement hearing requests were received for the Town of Charlotte. The Commissioners asked to have an hour and a half for each hearing to be scheduled before the start of the November meeting.

- William and Brenda Jones vs. Town of Charlotte hearing will be scheduled for Thursday, November 10th at 1 p.m.
- David Bibber vs. Town of Charlotte hearing will be scheduled for Thursday, November 10th at 2:30 p.m.

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AGENDA ITEM: Building Committee Update

County Manager Betsy Fitzgerald presented a Space Needs report provided by Port City Architecture (see attached). The details of the report are for a 14' X 46' three-story building to be constructed in front of the County-owned Talbot building. This report is the newest proposal reflecting pared down dimensions from the original floor plans. After reviewing the newest proposal, Commissioner Gardner made a recommendation to not relocate the RCC and use the space in front of 28 Center Street to build on the new safety building; connecting the new building where the Cooperative Extension used to be instead of building in front of the Talbot Building. Sheriff Curtis asked if there was a floor plan with the newest Space Needs report. County Manager Betsy Fitzgerald replied there was no detailed floor plan provided. Chief Deputy Crabtree asked what the plan would be for the vacant Talbot Building. Commissioner Gardner suggested the County Administrative Offices should occupy that space, and move the District Attorney's Office space to the Courthouse. Commissioner Cassidy noted more details are needed from Port City Architecture. Commissioner Gardner stated it is imperative to pick a direction. Commissioner Gardner stated the Board of Commissioners would really like to meet the Port City Architecture representative to iron out some details. Chief Deputy Crabtree noted the Sheriff's Office should be included in discussions regarding space needs. Commissioner Gardner concluded the discussion by stating a meeting should be scheduled with all parties involved.

AGENDA ITEM: Commissioner's Issues

None.

ADJOURNMENT

4:54 p.m.

ATTEST: _____

Carla J.R. Manchester, Admin. Asst.

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