

April 9 2026

Minutes of the Washington County Commissioners'  
Unorganized Territories Regular Meeting  
Held April 9, 2026  
in the Washington County Probate Courtroom  
Machias, Maine

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Attending the meeting were:  
Commissioner David C. Burns  
Commissioner Billy Howard  
Renée Gray, County Manager  
Carla Manchester, Administrative Assistant  
Grace Falzarano, Finance  
Paul Sylvain, MVNO  
Nick Landrum, East Machias / The Computer Guy  
David J. Brock, Lubec / The Computer Guy  
Meredith Mawhar, SCEC  
Colleen Brown, Whiting  
Paula Johnson-Rolfe, WCSO  
Rich Rolfe, WCSO  
Tim Tabbutt, WCSO  
Susan Sullivan, D.A.'s Office  
Paige Bebus, D.A.'s Office  
Sondra Small, Finance  
Wayne Small, Jonesport  
Tammy Gay, Deeds  
Lisa M. Hanscom, EMA  
Heather Green, Deeds  
Leigh MacKeen, Whitneyville

Commissioner Courtney Hammond was not present

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Commissioner Burns called the meeting to order at 3 p.m.

AGENDA ITEM: Executive Session: Personnel Issue pursuant to Title 1  
MRSA § 405 (6) (A)

\*MOTION\* Commissioner Howard moved to go into Executive Session.  
Commissioner Burns seconded the motion which passed 2-  
0. It was 3:00 p.m. (Howard / Burns, 2-0)

\*MOTION\* The Commissioners declared themselves to have closed  
the Executive Session. It was 3:50 p.m.  
(Burns / Howard, 3-0)

No action.



April 9, 2026

Commissioner Burns called the regular meeting for Unorganized Territories business to order at 4 p.m.

**Approval of the U.T. regular meeting and Public Hearing minutes of March 12, 2026 (Howard / Burns, 2-0)**

**AGENDA ITEM: Old Business**

➤ None

**AGENDA ITEM: Monthly Report**

Unorganized Territories Supervisor Heron Weston's monthly report was submitted. (See attached)

Heron reported final payment for the 2025-26 Snow Contracts have been sent out. He noted all contractors successfully met the requirements of their contracts.

Heron stated bid packets are being prepared for road maintenance. He noted summer projects going out to bid are for paving in Trescott Twp., ditching and culvert replacement in Centerville Twp., and road reconstruction in T19 ED. Heron also stated Maine Infrastructure Adaption Fund has opened a round of grant funding. This funding is intended for adapting municipal infrastructure to climate impacts. Heron noted there are several possible projects that may qualify.

Heron stated he will be recommending Maximus Morang for a part-time Summer Maintenance position.

Heron reported there is a new township interested in becoming a member to use the Marion Transfer Station. He stated this would bring the total of member towns to 16 which shows the success of the transfer station. Baileyville Transfer Station increased some of the fees paid by municipalities that use its transfer station.

Heron stated he attended the recent Land Use Planning Commission meeting. He noted of interest is the first Non-residential Development Application (#DP-5161) being processed by LUPC for a proposed project on the South Edmunds Road in Edmunds Twp. As part of the application process, the Washington County U.T. office was requested to review and determine that existing fire, ambulance, police and solid waste services in the area have sufficient capacity to accommodate the increased demand from the development. Heron stated he sent confirmation to LUPC that this area can handle the seasonal influx.



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Heron reported his office processed its first Certificate of *Sole Proprietorship Adopting Name Other than Applicant's Own* form.

**AGENDA ITEM: TIF Grant Committee Update**

TIF Program Manager Meredith Mawhar stated there was no monthly update as the meeting this month had been rescheduled. She noted a payment process is being worked on to make it more streamlined. Meredith noted all payments are current.

**AGENDA ITEM: Public Comment**

None.

ADJOURNMENT

4:15 p.m.

ATTEST:

Carla J.R. Manchester  
Carla J.R. Manchester, Admin. Asst.





83 Court St  
PO Box 297  
Machias, ME 04654  
(207)255-8919  
supervisor@wcut.maine.gov  
www.wcut.maine.gov

## UNORGANIZED TERRITORIES MONTHLY REPORT

April 9, 2026

### 1. SNOW REMOVAL

- a. The final payment of the 2025-26 Snow Contracts were sent out the first week of April. Based on road inspections and comments received from the public, all contractors successfully met the requirements of their contracts.

### 2. ROADWAY MAINTENANCE

- a. Bid Packets are being prepared for the upcoming road projects:
  - i. Paving in Trescott Twp
  - ii. Ditching and culvert replacement in Centerville Twp
  - iii. Road reconstruction in T19 ED
- b. Maine Infrastructure Adaptation Fund (managed by MaineDOT) has opened a round of grant funding aimed at adapting municipal infrastructure to climate impacts. Possible projects include:
  - i. Scoping and design funding for coastal shoreline stabilization on Crows Neck Rd (Trescott Twp) at the head of Carlos Cove
  - ii. Construction funds to replace failing and undersized culverts on the Nineteen Rd (Berry Twp) at the Northern Stream crossing

### 3. PUBLIC WORKS CREW

- a. Maximus Morang is being recommended for employment to handle cemetery maintenance in the UT this season.

### 4. SOLID WASTE

- a. Marion Transfer Station
  - i. MTS has been approached by Indian Township requesting information about membership. If they joined, Indian Township would bring the total number of member "towns" up to 16.
- b. Baileyville Transfer Station
  - i. Starting January 1, 2026, the Town of Baileyville increased some of the fees paid by municipalities that use its Transfer Station. While most of the monthly bill is

based on waste volume (and therefore varies each month), these fixed fees increased about 78% or roughly \$200/month for the UTs as a whole.

- ii. Starting July 1, UT residents that use Baileyville Transfer Station must now contact the WCUT office directly to receive their transfer station permits instead of using the Baileyville Town office.

#### 5. LAND USE PLANNING COMMISSION

- a. A Nonresidential Development Application (#DP-5161) is being processed by LUPC for a proposed project on the South Edmunds Rd in Edmunds Twp. The recreational lodging development includes the construction of three cabins (4 guests each) and a small office building.
- b. As part of the application process, the developer contacted the WCUT office requesting letters for the application that state that we have reviewed the proposed development and determined that existing fire, ambulance, police, and solid waste services in the area have sufficient capacity to accommodate any increased demand resulting from the development. These letters were written and submitted to LUPC.

#### 6. ADMINISTRATION

- a. The WCUT office processed its first *Certificate of Sole Proprietorship Adopting Name Other than Applicant's Own* form for "Monarch Cleaning" based in T24 MD. According to state statute (MRS Title 31, §2), this form of business must record their "Doing Business As" name with the municipal clerk in the town they operate in.

#### 7. ACTION ITEMS

- a. none