

August 21, 2025

Minutes of the Washington County Commissioners'
Unorganized Territories Regular Meeting
Held August 21, 2025
in the Washington County Superior Courtroom
Machias, Maine

Attending the meeting were:
Commissioner David C. Burns
Commissioner Courtney Hammond
Commissioner Billy Howard
Renée Gray, County Manager
Carla Manchester, Administrative Assistant
Paul Sylvain, MVNO
Crystal Cushing, D.A.'s Office
Rachel Worcester, D.A.'s Office
Susan Sullivan, D.A.'s Office
David Spear, Danforth
Harry Beal, Jr., Columbia
Sondra Small, Finance Office
Wayne Small, Jonesport
Paula Johnson-Rolfe, WCSO
Rich Rolfe, Jail Administrator/WCSO
Barry Curtis, Sheriff
Mike Crabtree, Chief Deputy
Shannon Larmie, MAFD/MPFO/MFFD
Jacob White, MPFD/MFD
Lisa M. Hanscom, EMA
Joshua Rolfe, RCC/WCSO
Michael Roukas, East Machias
Grace Falzarano, Columbia Falls
Megan Huffman, Finance Office
Steve McClellan, Machias
Ben Edwards, Machias
Meredith Mawhar, SCEC
Sonnie Shephard, Star 97.7 News
Tim Tabbutt, Columbia
Cindy Rossi, Marshfield
Tara Wood, Machiasport
Danyel Crabtree, Whiting
Sarah Craighead Dedman, Machiasport
Adam Imhof, Roque Bluffs
Laurie Curtis, Whiting

August 21, 2025

79

Robert Curtis, Whiting
Michael Anderson, Northfield
Erin Crowley, Harrington
Jared Crowley, Harrington
Carlen Jay, Jonesport
Amanda Smith, Beals
Darlene Perry, Probate
Daniel Bowker, Marshfield Fire Department
Emily Philbrook, Wesley Fire
Dwayne Lee Philbrook, Wesley Fire
Heather Green, Deeds
Tammy Gay, Deeds
Christine Day, EMA
Gabrielle Broden, UMaine 4H
Robert A. Simpson, Whiting
Nick Landrum, East Machias
David Brock, Lubec
Dennis Perry, WRCC/WCSO
Quoddy Tides, Eastport
Delwyn M. Huntley, Cutler

Commissioner Burns called the meeting to order at 3:40 p.m.

Executive Department Business (see Regular Commissioners' Meeting minutes)

- Personnel issue pursuant to Title 1 MRSA § 405 (6) (A)

The regular U.T. business meeting was called to order at 4:05 p.m.

Approval of the U.T. regular meeting minutes of July 10, 2025
(Howard / Hammond, 3-0)

AGENDA ITEM: Old Business - Snowplow Contract Renewal Language

The snowplow Contract Renewal Language was addressed during Unorganized Territories monthly report.

AGENDA ITEM: Monthly Report

Unorganized Territories Supervisor Heron Weston's monthly report was

August 21, 2025

submitted. (See attached)

80

Heron reported the U.T. Office has been working on a major NG911 addressing project with the Passamaquoddy Forestry Department in Sakom Twp. Heron noted there is a big need for addresses.

Heron stated the Centerville Bridge Replacement project is on track.

Heron reported that he met with the County Manager to review and confirm the statutory requirements the U.T. Office must meet when purchasing goods and services.

Heron presented a snow removal contract for Contract #6 that covers Edmunds Twp. The contract between U.T. and John Cox is a three-year contract covering total roadway mileage of 8.93. The annual cost is \$60,726,71.

***MOTION* Commissioner Howard moved to approve the Snow Removal Contract between U.T. and Edmunds Twp. as presented. (Howard / Hammond, 3-0)**

Heron noted there are four snow removal contracts that expire in 2025.

AGENDA ITEM: Appointment of BAC Member to Represent U.T.

Commissioner Burns stated the recent law, LD 1542 An Act to Amend the membership of the Washington County Budget Advisory Committee, requires the Board of Commissioners to appoint a Budget Advisory Committee Member to represent the U.T. Commissioner Burns noted the Board has reached out to those in the U.T. to enlist a resident interested in serving in this capacity. County Manager Renée Gray pointed out the member will need to be appointed before the Public Hearing takes place on September 11th when the proposed budget for the FY 2026 is presented to the BAC.

AGENDA ITEM: TIF Grant Committee Update

A report was submitted and is attached.

Ms. Mawhar presented an update on the Big Lake RV Park and Campground. Ms. Mawhar stated she is impressed with the work done at the campground. She noted that not only does the campground have a gift

August 21, 2025

shop and bakery that promotes local business, but the campground has also seen an uptick in visits from international travelers.

81

AGENDA ITEM: Public Comment

Jeffrey Davidson, a local attorney from Machias, asked if any funds have been taken from U.T. accounts for the use in the county budget. County Manager Renée Gray stated funds had been transferred for cashflow but those funds have been returned. Renée noted she has reported the transfer to the County and State Auditor. Mr. Davidson asked if the transfer has been reported to the District Attorney. Renée responded that it has not.

ADJOURNMENT

4:19 p.m.

ATTEST:

Carla J.R. Manchester, Admin. Asst.

August 21, 2025

82