

August 8, 2024

**Minutes of the Washington County Commissioners'
Regular Meeting
held August 8, 2024
in the Probate Courtroom
Machias, Maine**

**Attending the meeting were:
Commissioner Christopher Gardner
Commissioner John Crowley, Sr.
Commissioner Vinton Cassidy
Renée Gray, County Manager
Carla Manchester, Administrative Assistant
Josh Rolfe, RCC/WCSO
Reid Albee, Roque Bluffs
Paul Sylvain, MVNO
Susan Hatton, SCEC
Jill C. Holmes, Finance
Tammy C. Gay, Deeds
Susan Sullivan, D.A.'s Office
Bob Granger, District Attorney / Ellsworth
Lynn Dwelley, D.A.'s Office
Megan Huffman, Finance
Dean Preston, UT Supervisor
Heather Green, Deeds
Paula Johnson-Rolfe, WCSO
Barry Curtis, Sheriff
Michael Crabtree, Chief Deputy
Darlene Perry, Probate
Brent Griffin, Edmunds
Dale Griffin, Edmunds
Mary Ellen Day, Machiasport
E. Harrison, Lubec
Nancy Harrison, Lubec
Brian Schuth, Eastport
Trudy Newcomb
Nancy Curtis, Dennysville**

Executive Department business was called to order at 5:40 p.m.

**Approval of the minutes for the Regular Commissioners' meeting held on
July 11, 2024. (Crowley / Cassidy, 3-0)**

August 8, 2024

67

AGENDA ITEM: Monthly and Quarterly Reports

The Commissioners were provided a written report from the Treasurer's Office. The report was accepted under the gavel. (See attached)

AGENDA ITEM: Signatures on Six-month Certificates

Six-month certificates for the following employees were signed as presented:

- Natalia Anderson
- Brody Border
- Aiden Francis
- Whitney Hatt
- William McCall
- Grant Parmer
- Chad Preston
- Anna Strout
- Christopher Thornton

AGENDA ITEM: Payroll Change Notices

MOTION Commissioner Cassidy moved to hire Shawn Donahue, Jr. as a full-time Corrections Officer effective 07/28/24.
(Cassidy / Crowley, 3-0)

AGENDA ITEM: Award Bid for Bulk Salt

Request for Proposals were sent out to five vendors for the 2024/25 season. Three bids were received; one from Eastern Salt Company, Inc. of Lowell, Massachusetts in the amount of \$77.29 per ton for all locations, one from New England Salt Company of Bangor, Maine in the amount of \$77.00 per ton for all locations, and one from Morton Salt, Inc. of Chicago, Illinois in the amount of \$82.21 per ton for all locations. County Manager Renée Gray recommended awarding the bid to New England Salt Company as low bidder.

MOTION Commissioner Cassidy moved to award the bid for bulk salt to New England Salt Company of Maine as presented.
(Cassidy / Crowley, 3-0)

August 8, 2024

68

AGENDA ITEM: Carry Over

Treasurer Jill Holmes presented proposed carry over figures for 2023. Commissioner Gardner noted the carry over total of over \$2 million is a considerable amount and questioned why this amount is being carried over. Jill pointed out that under the County Buildings/Building Improvement line alone \$600,000.00 has been carried over. Jill noted these are unaudited figures.

***MOTION* Commissioner Crowley moved to approve the carry over for 2023 as presented. (Crowley / Cassidy, 3-0)**

AGENDA ITEM: County Manager's Report

County Manager Renée Gray submitted a written report. Her report was accepted under the gavel.

AGENDA ITEM: Commissioner Issues and Comments

None.

***MOTION* Commissioner Crowley moved to go into Executive Session. Commissioner Cassidy seconded the motion which passed 3-0. It was 5:50 p.m.**

***MOTION* The Commissioners declared themselves to have closed the Executive Session. It was 6:22 p.m. (Cassidy / Crowley, 3-0)**

No decision.

ADJOURNMENT

6:22 p.m.

ATTEST:

Carla J.R. Manchester, Admin. Asst.

August 8, 2024

69