

March 12, 2026

**Minutes of the Washington County Commissioners'  
Regular Meeting  
held March 12, 2026  
in the Washington County Probate Courtroom  
Machias, Maine**

---

**Attending the meeting were:**

**Commissioner David Burns  
Commissioner Courtney Hammond  
Commissioner Billy Howard  
Renée Gray, County Manager  
Carla Manchester, Administrative Assistant  
Wayne Jones, Trescott  
Colleen Brown, Whiting  
David Brock, Lubec  
Nick Landrum, East Machias  
Paula Johnson-Rolfe, WCSO  
Rich Rolfe, Jail Administrator  
Michael Crabtree, Chief Deputy  
Josh Rolfe, RCC  
Lisa M. Hanscom, EMA  
Tim Tabbutt, WCSO  
Tammy Gay, Deeds  
Dennis Perry, WCSO / WRCC  
Leigh MacKeen, Whitneyville  
Grace Falzarano, Finance  
Crystal Cushing, VWA D.A.'s Office  
Megan Huffman, Finance  
Darlene Perry, Probate  
Sondra Small, Finance**

---

Executive Department business was called to order at 4:59 p.m.

**Aroostook County Action Program - Jason Parent, Executive Director**

Chief Executive Director Jason Parent was present to give an update on the transformation of the community action in Washington County and explain about the steps to form a three-county community action agency. Aroostook County Action Program (ACAP) has collaborated with Downeast Community Partners (DCP) to create a new regional structure that will serve Aroostook, Washington and Hancock Counties. Jason stated the transition of services has gone well. He summarized the services provided. The program assists in the areas of Early Care and



March 12, 2026

Education, Energy and Housing, Coaching and Workforce, Aging Services and Prevention and Wellness. Jason described the structure of the governing board. The board is a three-part structure with representation from 1) the public sector, 2) the private sector, and 3) low-income community residents. He noted all regions are represented by this thirty-member board of directors. Jason stated Commissioner Hammond and Marcia Rogers have been nominated to sit on the board as members of the public sector. The Commissioners were asked to support this nomination.

**\*MOTION\***                    **Commissioner Burns moved to approve the nomination of Commissioner Hammond and Marcia Rogers to the Board of Directors for Community Action in Aroostook, Washington & Hancock Counties. (Burns / Howard, 2-0-1)**

Jason stated there will be an organizational workshop session in November. Reports of Service for 2025 for both Washington County and Unorganized Territories were presented and are attached.

**Approval of the minutes for**

- **Commissioners' Special Meeting held on February 11, 2026**
- **Regular Commissioners' meeting held on February 12, 2026**  
**(Burns / Hammond, 3-0)**

**AGENDA ITEM:    Old Business**

- **Approval of Policy - Department Heads Responsibilities, Section B-9**

County Manager Renée Gray asked the Commissioners to approve the revised personnel policy for Departments Heads Responsibilities to maintain and update job descriptions. New job descriptions will be put in place after a final review by the County Commissioners has been added to the policy.

**\*MOTION\***                    **Commissioner Burns moved to approve the revision of the personnel policy for Department Heads Responsibilities, Section B-9 as presented. (Burns / Hammond, 3-0)**

- **Review of Organizational Chart**

Renée stated the Organizational Chart was updated to reflect current job titles for the job descriptions within each department of Washington County. The Organizational Chart was redistributed for the department heads review. Commissioner Burns stated the organizational chart complies with state statute.



March 12, 2026

**\*MOTION\***                    **Commissioner Hammond moved to approve the Organizational Chart as revised and presented. (Hammond / Burns, 3-0)**

➤ **Signatures on Letter of Support for District Attorney Regarding Judicial Process Concerns**

During the February meeting, the District Attorney Robert Granger expressed his concerns regarding our local court system. D.A. Granger reported there is a critical shortage of judges. He stated the shortage is undermining the fundamental right to a "prompt and reasonable" legal process for our citizens. The Board of Commissioners directed County Manager Renée Gray draft a letter of support on their behalf. The letter presented for the Commissioners signatures pointed out the impact of the shortage of judges in Washington County. The letter also called for the Judiciary Committee make a priority to confirm new judges to restore the efficiency of Washington County Courts.

**\*MOTION\***                    **Commissioner Burns moved to sign the Letter of Support as presented. (Burns / Howard, 3-0)**

Renée stated the letter will be sent to the Joint Standing Committee on Judiciary and the Washington County Legislative Delegates.

**AGENDA ITEM:    County Manager's Report**

County Manager Renée Gray submitted a written report. (See Attached)

Renée reported that the 73 Broadway, Machias county-owned property sale has been finalized. The property was sold to Downeast Coastal Conservancy for the amount of \$95,000.00.

➤ **Capitalization of Assets Policy**

Renée presented a revision to the policy for the capitalization of assets. Previously, the county would list any assets with the value of \$1000.00 or more. Renée stated this policy updates the reporting of assets with value of \$1000.00 to \$5000.00.

**\*MOTION\***                    **Commissioner Burns moved to approve the revised Capital Asset Policy as presented. (Burns / Hammond, 3-0)**

Renée stated the personnel policy has been updated with the Capitalization of Assets policy.



March 12, 2026

➤ **Treatment of Carry Over Amounts Policy**

The treatment of Carry Over Amounts was implemented October 15, 2019. The policy stated "utilizing carry over reduces the amount to be raised in the following year". The use of this policy with unaudited funds caused the financial crisis that surfaced just as the final budget for 2025 was being approved. It was decided by all parties involved with the budget process, as well as the auditor, that this policy must be repealed. The revised policy presented by Renée completely repeals the previously implemented policy regarding the treatment of carry over amounts effective March 12, 2026.

Renée reported that she gave testimony in support of LD 2222, an act to Establish Municipal Cost Components for Unorganized Territory Services to be rendered in Fiscal year 2026-27. The written testimonial is attached.

Renée stated she has been asked to serve as the secretary for Maine Association of County Clerks, Administrators and Managers (MACCAM).

Renée reported she is working on receiving a quote from Seacoast Security. She stated she should have a proposal to present at the April meeting.

**AGENDA ITEM: Finance Report**

Provisional Treasurer Grace Falzarano submitted financial reports.  
(See Attached)

Grace reported the need to draw on the TAN soon. A summary of cash flow was presented to the Commissioners. Grace requested the Commissioners approval for the Finance Office to draw down exact amounts from the TAN as needed to facilitate payments. She stated they do not want to draw down any more than what is needed at the time of withdrawal. Draw downs will be documented and approved following the Funds Transfer policy that has been put in place.

**\*MOTION\***                    **Commissioner Howard moved to authorize the Finance Office to draw down exact amounts from the TAN as needed. (Howard / Burns, 3-0)**



March 12, 2026

➤ **Transfer and Adjustment Requests**

A transfer of funds was requested from the Deeds Surcharge Account #XXXXXX1850 to the General Fund Account #XXXXXX0860 to correct the Deeds Surcharge account to the agreed total of \$183,252.75 as of January 1, 2026. Transfer amount to bring the account to current is \$55,770.32.

**\*MOTION\***                    **Commissioner Burns moved to approve the transfer of funds from the Deeds Surcharge Account to the General Fund Account as presented. (Burns / Howard, 3-0)**

A transfer of funds was requested within the EMA Revenue Budget from the Federal Matching Funds line of R602-6208 to the State Matching Funds line of R602-6210 to accurately reflect the source of the budgeted revenue funds. The amount to be transferred between budget lines is \$59,777.00.

**\*MOTION\***                    **Commissioner Burns moved to approve the transfer of funds within EMA budget lines as presented. (Burns / Hammond, 3-0)**

A transfer of funds was requested within the Highway Safety Grant from the Highway Safety Grant-Air Travel line of E121-4106 to the Grant Expense Reimbursement line of E121-5912 to accurately reflect the correct account for tracking the Highway Safety Grant funds. The amount to be transferred between budget lines is \$363.41.

**\*MOTION\***                    **Commissioner Burns moved to approve the transfer of funds within the Highway Safety Grant budget lines as presented. (Burns / Howard, 3-0)**

A transfer of funds was requested from the General Fund Account #XXXXXX0860 to the Deeds Surcharge Account #XXXXXX1850. The purpose is to transfer Deeds Surcharge Funds receipted by the County during December 2025 in the amount of \$1,614.00 and during January 2026 in the amount of \$2,015.00 for a total of \$3,629.00.

**\*MOTION\***                    **Commissioner Hammond moved to approve the transfer of funds as presented. (Hammond / Howard, 3-0)**

A transfer of funds was requested from the Deeds Surcharge Account #XXXXXX1850 to the General Fund Account #XXXXXX0860 to reimburse for the payment to "Info Quick Solutions, Inc" for the image to microfilm project in the amount of \$3,165.18.



March 12, 2026

**\*MOTION\***                    **Commissioner Hammond moved to approve the transfer of funds as presented. (Hammond / Howard, 3-0)**

The final transfer of funds request is for the amount of \$6,909.84. The request is to transfer funds from the Deeds Surcharge Account #XXXXXX1850 to the General Fund Account #XXXXXX0860. The purpose of the transfer is to reimburse for the payment to "Info Quick Solutions, Inc." for the in-house indexing project.

**\*MOTION\***                    **Commissioner Howard moved to approve the transfer of funds as presented. (Howard / Hammond, 3-0)**

➤ **Approval of Finance Office Job Descriptions-Discuss in April**

➤ **Pre-auditor Letter of Service Agreement**

Grace presented a Letter of Service Agreement from Jeremy "Hank" Farrah for services to be provided. Grace stated Hank will be on site to begin pre-audit work on Monday, March 30<sup>th</sup>. Commissioner Burns signed the agreement as Chair of the Board of Commissioners.

**AGENDA ITEM:    Monthly and Quarterly Reports**

The Commissioners were provided written reports from the Department Heads. (See attached)

Deputy District Attorney Toff Toffolon, on behalf of District Attorney Granger, was present to express appreciation to the Commissioners for the Letter of Support regarding the need for more judges in the Washington County court system.

Chief Deputy Crabtree stated the Sheriff's Office has five cruisers they would like to dispose of by way of auction. He explained that past experience with either trading in or putting out to bid does not make sense. Chief Deputy Crabtree stated they can get more money by sending them to be auctioned off. Commissioner Howard suggested the cruisers go out to bid first. He stated if bids did not come in at an acceptable price, the Commissioners could refuse the bid then send the cruisers to be auctioned. Chief Deputy Crabtree noted there is a time limit to take the cruisers to the auction, and Paula Johnson-Rolfe stated putting the vehicles out to bid comes with a cost. Preferring to give Washington County residents the opportunity to bid on the vehicles,



March 12, 2026

**\*MOTION\***                    **Commissioner Howard moved to advertise for bids for five Sheriff's cruisers. (Howard / Burns, 3-0)**

Probate Register Darlene Perry reported that the Probate Office is busy with court proceedings and continues to adjust to less staff in the office.

Jail Administrator Rich Rolfe reported the jail population is still high with 49 inmates. He noted Aroostook and Hancock are still helping with the overflow. Commissioner Howard asked if the jail can refuse to house inmates. Rich responded that inmates cannot be refused by state statute. Rich stated the Commissioners has approved the hiring of one position but he is still in need to fill two more. Hiring three new employees will allow him to move someone into the "Compliance" position. With a request to fill three positions,

**\*MOTION\***                    **Commissioner Burns moved to give Jail Administrator Rich Rolfe permission to proceed with a hiring process to fill three positions in the Jail. (Burns / Howard, 3-0)**

Nick Landrum of the Computer Guy gave an update on the IT Department. Nick introduced David Brock. Nick stated Dave works on site with a legacy part-time county employee. Since January they have implemented a ticket process for IT support requests. To date they have processed over 300 tickets. Commissioner Burns asked about the ticket process. Dave Brock explained it is a service order request; some service orders can be done remotely while others are in person. Nick reported an "Access Control" policy is currently being worked on in order to develop accountability.

**AGENDA ITEM:      Payroll Change Notices**

**\*MOTION\***                    **Commissioner Howard moved to hire Madelyn Willey as full-time ECS effective 02/27/26. (Howard / Hammond, 3-0)**

**AGENDA ITEM:      Signatures on Six-month Certificates**

A six-month certificate for Crystal Cushing was signed as presented.

**AGENDA ITEM:      Grants / Contracts / Agreements**

County Manager Renée Gray stated the County has a contract with



March 12, 2026

Minuteman for annual fire alarm testing. During the annual testing, it was discovered that the Sheriff's Building had not been included in the agreement after construction was complete. Renée explained that annual fire alarm testing is required. The quote received from Minuteman is for \$1,340.04 per year. Chief Deputy stated this cost has not been included in the Sheriff's Office budget. Renée stated this cost will come from the Buildings and Grounds line, and will overdraw the budget line this year. Renée requested the Commissioners give her authorization to sign the contract with Minuteman to cover the Sheriff's building annual fire inspections.

**\*MOTION\***            **Commissioner Burns moved to authorize the County Manager to sign the contract with Minuteman as presented. (Burns / Hammond, 2-1)**

Commissioner Howard was not in agreement.

Jail Administrator Rich Rolfe requested the Commissioners' approval to submit a Congressional Spending grant. He stated the grant does not require a match therefore there will be no cost. Commissioner Burns directed Rich to get the information together to move forward with the submission.

**AGENDA ITEM:    Tax Abatement Decision**

A tax abatement hearing for Alise DeMaris vs. State of Maine was held on Thursday, February 12, 2026. After a brief discussion, Commissioner Hammond stated he was inclined to approve the abatement request. Commissioner Burns concurred.

**\*MOTION\***            **Commissioner Hammond moved to approve the tax abatement petition. (Hammond / Burns, 3-0)**

**AGENDA ITEM:    Discussion to Change Fiscal Year to July 1<sup>st</sup> - June 30<sup>th</sup>**

Mr. Richard Larson stated he was present to bring the Board of Commissioners ideas on changing the fiscal year for the county. Mr. Larson suggests the Commissioners advocate for changing the State Statute-Title 36: Taxation, Part 2: Property Taxes, Chapter 105: Cities and Towns, §752 Payment. Mr. Larson stated the statute would need to be changed when taxes are due to enhance cash flow. He noted cash flow is the primary problem. His recommendation, if the statute was changed, is to have towns pay in March and then again in September. Mr. Larson explained this would allow the towns six months



March 12, 2026

in between the two payments due and give the County working funds. Commissioner Hammond stated the County is trying to build undesignated funds as well. Mr. Larson acknowledged this is not a decision to be rushed. Commissioner Burns stated Mr. Larson has a good suggestion. He noted the Maine County Commissioners Association (MCCA) should get involved as all sixteen counties are dealing with the same cash flow issue.

**AGENDA ITEM: Acceptance of Auditor Withdrawal**

County Manager Renée Gray presented a letter of withdrawal of auditing services from Stephen Hopkins. He noted in his letter that his proposal for services was for a three-year period. Stephen stated that due to the deadlines to complete the 2023 and 2024 County audits in relation to an agreement with the bank, he is withdrawing his auditing services. He stated he does not feel he would be able to complete both audits by this agreed upon deadline. Stephen stated that he will still continue to perform the audits for the Washington County Unorganized Territories. Renée stated an RFP has been published requesting proposals from public accounting firms to conduct the audits for the County for 2023, 2024 and 2025. The deadline for proposals is Tuesday, April 21<sup>st</sup>. Recommendations for the contact award will be presented at the Commissioners' meeting of April 23<sup>rd</sup>.

**AGENDA ITEM: Opioid Settlement Update**

County Manager Renée Gray stated she received information about a new national opioid settlement that involves six remnant defendants. She stated the proposed Remnant Defendants Settlement will result in the six remnant defendants paying a combined \$97,625,000.00 in cash for purposes of abating the opioid epidemic. Renée requested the Commissioners give her authorization to sign and return the *Combined Subdivision Participation and Release Form*.

**\*MOTION\***                    **Commissioner Burns moved to authorize the County Manager to sign and return the New National Opioid Settlement Agreement documents as presented.**  
**(Burns / Hammond, 3-0)**

**AGENDA ITEM: Commissioner Issues and Comments**

➤ **April Meeting Rescheduled**

The regular April Commissioners' meeting will remain on Thursday,



March 12, 2026

April 9, 2026. A Commissioners' Work Session has been scheduled for Thursday, April 23, 2026.

Commissioner Howard directed RCC Deputy Director to investigate new locations for the Regional Communications Center. Commissioner Howard stated he would like to have options for discussion.

Commissioner Howard asked for the results of the research for quotes to have the referendum question regarding the Treasurer's position on the June ballot. Commissioner Burns stated it would cost between \$6,000.00 to \$9,000.00 to prepare ballots for that to be voted on in June. He stated the cost is too much.

**\*MOTION\*** Commissioner Howard moved to plan on preparing for a June ballot regardless of the cost. The motion did not pass. (1-2)

There was a brief discussion on the interpretation of how the position of Treasurer would be affected depending on whether the vote was to continue the position as elected or change it to an appointed position. This was not clear. Commissioner Burns directed Renée to reach out to the Secretary of State for clarification.

**Public Comment:**

None.

**AGENDA ITEM:** Executive Session: Personnel Issue pursuant to Title 1 MRSA § 405 (6) (A) (3)

**\*MOTION\*** Commissioner Burns moved to go into Executive Session. Commissioner Hammond seconded the motion which passed 3-0. It was 6:53 p.m. (Burns / Hammond, 3-0)

**\*MOTION\*** The Commissioners declared themselves to have closed the Executive Session. It was 7:28 p.m. (Burns / Hammond, 3-0)

No action.

**ADJOURNMENT**

7:28 p.m.

**ATTEST:**

*Carla J.R. Manchester*  
Carla J.R. Manchester, Admin. Asst.



# Washington and Hancock Counties 2025 Report of Services

## Washington County

**3,312**

services provided by Community Action to residents of **Washington County**.  
(Individuals may have received more than one service.)

**\$2,371,995**

total invested by supporting families and households in **Washington County**  
in the program and service areas noted below.

---



### Early Care & Education

Children participated in Early Head Start, Head Start or Child Care programs that provide comprehensive child development services, prenatally through age five.



### Warm & Safe Homes

Households—including senior citizens and families with young children—received repair and weatherization services to ensure safe living conditions and/or financial assistance to heat their homes, funded by federal and state programs as well as community donations.



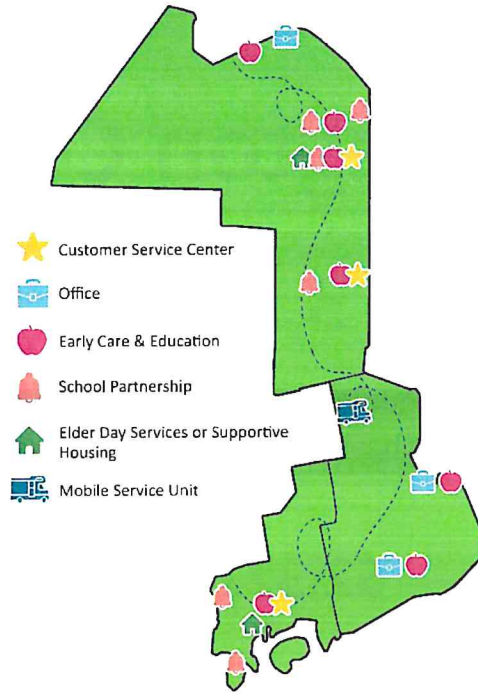
### Aging Services

Aging Adults who received support services in our community empowering members to live independently with volunteer support, as well as adult day services for those facing physical, mental, or memory challenges.

---

*Although overall units of service and total dollars invested figures represent the overall cumulative numbers in the Downeast community from Oct. 1, 2024 to Sept. 30, 2025, this report does not include all of the individual programs that Downeast Community Partners and Aroostook County Action Program administered that benefited your community.*

# Looking Forward Toward Community Action in Aroostook, Washington and Hancock



**Early Care and Education:** Comprehensive and affordable high quality prenatal, infant, toddler, and preschool education and child development programs.

*Program Coverage Area: Aroostook, Washington & Hancock*



**Energy and Housing:** Resources to keep people warm, safe, and dry in their homes through programs that offer education or assistance in areas of heating and energy efficiency, and home purchase, and home modification and/or repair.

*Program Coverage Area: Aroostook, Washington & Hancock*



**Coaching and Workforce:** Coaches work with customers on overcoming challenges and identify pathways to achieving their goals including workforce development supports.

*Program Coverage Area: Aroostook, Washington & Hancock*



**Aging Services:** Services support aging adults in our community empowering members to live independently with volunteer support, as well as adult day services for those facing physical, mental, or memory challenges.

*Program Coverage Area: Washington & Hancock*

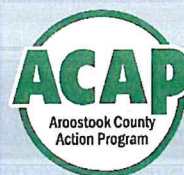


**Prevention and Wellness:** Prevention services that focus on nutrition, oral health, substance use, tobacco, obesity, and youth engagement.

*Program Coverage Area: Aroostook, Northern Washington*



207-764-3721  
[www.acap-me.org](http://www.acap-me.org)  
[info@acap-me.org](mailto:info@acap-me.org)



# Washington and Hancock Counties 2025 Report of Services

## Washington County Unorganized Territory

**116**

services provided by Community Action to residents of **Washington County Unorganized Territory.**

(Individuals may have received more than one service.)

**\$34,973**

total invested by supporting families and households in **Washington County Unorganized Territory** in the program and service areas noted below.

---



### Early Care & Education

Children participated in Early Head Start, Head Start or Child Care programs that provide comprehensive child development services, prenatally through age five.



### Warm & Safe Homes

Households—including senior citizens and families with young children—received repair and weatherization services to ensure safe living conditions and/or financial assistance to heat their homes, funded by federal and state programs as well as community donations.



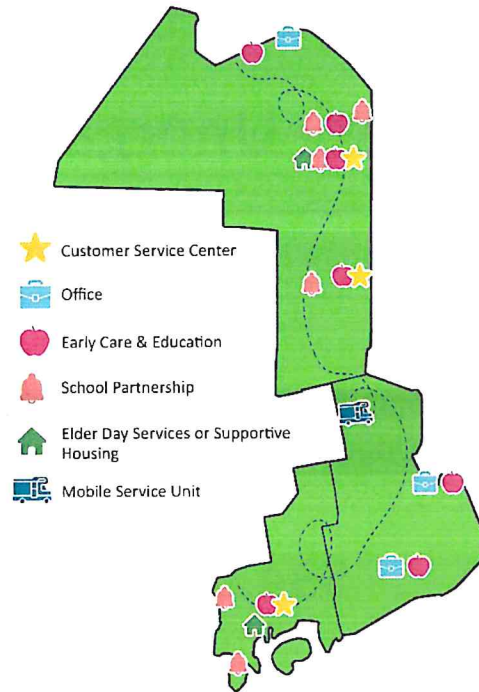
### Aging Services

Aging Adults who received support services in our community empowering members to live independently with volunteer support, as well as adult day services for those facing physical, mental, or memory challenges.

---

*Although overall units of service and total dollars invested figures represent the overall cumulative numbers in the Downeast community from Oct. 1, 2024 to Sept. 30, 2025, this report does not include all of the individual programs that Downeast Community Partners and Aroostook County Action Program administered that benefited your community.*

# Looking Forward Toward Community Action in Aroostook, Washington and Hancock



**Early Care and Education:** Comprehensive and affordable high quality prenatal, infant, toddler, and preschool education and child development programs.

*Program Coverage Area: Aroostook, Washington & Hancock*



**Energy and Housing:** Resources to keep people warm, safe, and dry in their homes through programs that offer education or assistance in areas of heating and energy efficiency, and home purchase, and home modification and/or repair.

*Program Coverage Area: Aroostook, Washington & Hancock*



**Coaching and Workforce:** Coaches work with customers on overcoming challenges and identify pathways to achieving their goals including workforce development supports.

*Program Coverage Area: Aroostook, Washington & Hancock*



**Aging Services:** Services support aging adults in our community empowering members to live independently with volunteer support, as well as adult day services for those facing physical, mental, or memory challenges.

*Program Coverage Area: Washington & Hancock*

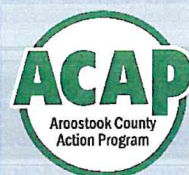


**Prevention and Wellness:** Prevention services that focus on nutrition, oral health, substance use, tobacco, obesity, and youth engagement.

*Program Coverage Area: Aroostook, Northern Washington*



207-764-3721  
[www.acap-me.org](http://www.acap-me.org)  
[info@acap-me.org](mailto:info@acap-me.org)





COUNTY OF WASHINGTON  
P.O. Box 297, County Courthouse  
Machias, Maine 04654  
(207) 255-3127  
Fax: (207) 255-3313  
manager@washingtoncountymaine.gov

Commissioners:

David C. Burns, Chairman  
Courtney Hammond, Commissioner  
William "Billy" Howard, Commissioner

County Manager:

Renée Gray  
Administrative Assistant:  
Carla J. R. Manchester

March 12, 2026

To: The Honorable Members of the Joint Standing Committee on Judiciary,

We, the County Commissioners of Washington County, are writing to formally advocate to request the appointment of additional Judiciary judges to Washington County. Our local court system is currently facing a critical shortage that undermines the fundamental right to a "prompt and reasonable" legal process for our citizens.

**The Impact of the Shortage**

The current judicial vacancy has created a cascading effect on our community:


- **Case Backlogs:** Civil and family law matters are being delayed for months, leaving families in limbo.
- **Due Process Concerns:** Extended wait times for criminal proceedings strain the constitutional rights of the accused and the closure sought by victims.
- **Economic Strain:** Legal uncertainty prevents local businesses and individuals from resolving disputes that affect their livelihoods. Taxpayers are burdened with increased Jail budgets and expenses. County Jails have been overcrowded due to awaiting court time thus creating additional burden. The Washington County Jail has a rated capacity of 42 beds, but had an average daily population of 57 for 2026. This puts our jail at 136% capacity. This economic strain has a direct correlation to the over-capacity population. This could be remedied in part by reducing the backlog of criminal court cases with those incarcerated in our facility.

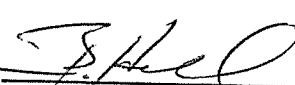
**A Call for Equity**


Washington County deserves the same access to timely justice as Maine's more populated regions. Rural geography should not be a barrier to a functional court system. Expanding our judicial bench is not just a logistical necessity; it is an essential investment in the rule of law for Downeast Maine.

We urge the Judiciary Committee to prioritize the allocation of resources and the confirmation of new judges to restore the efficiency of our courts.

Sincerely,

  
David C. Burns  
Chair Commissioner District II

  
Billy Howard  
Commissioner District I

  
Courtney Hammond  
Commissioner District III

"The Sunrise County – where the sun first shines!"



## County Manager Report

March 12, 2026

- Meetings attended:  
EMA; MEMA and Brigadier General for Reserves. Meeting went very well, lots of discussion regarding the communication systems in Washington County- 2/13/2026  
Washington County Council of Governments- 2/17/2026  
Staff action meeting with Finance and Admin-2/18/2026  
SCEC Board meeting-2/18/2026  
WCDA meeting-3/2/2026  
IT meeting with contractor and county employee 2/24/2026  
EMA regarding Hazard mitigation plan 2/26/2026  
Attended the meeting with EMA, RCC and Fire Chiefs on "I Am Responding" 3/4/26  
Department Head meeting-3/4/2026
- Most employee evaluations have been submitted. There are few remaining to come in. Deadline March 31<sup>st</sup>.
- The 2025 TAN was paid in full on February 18th. This action took some coordinating with the Commissioners, bond counsel, finance department, and the bank. Thank you to all. The new 2026 TAN is available.
- The ad for the Finance Director was posted on February 18<sup>th</sup>. The ad was posted on the County website, Facebook page, MVNO, Calais Advertiser, and Maine Municipal Website.
- The Finance and Admin staff attended an information training on the new Paid Family Medical Leave act, which will go in to effect May 1<sup>st</sup>.
- As asked by the Commissioners, wrote a letter of support for the need for judges and court time in Washington County. Asked DA Granger to adjust for statistics and accuracy.
- Processed and implemented the new \$30 per stipend or new phones issued to the staff that qualified.
- Processed vouchers for Buildings and Grounds. Had discussions around need for a new Smoke detector and fire panel maintenance contract for annual testing on the Sheriff building. \$1,340.04. With the existing contract for the Jail and other County buildings, which is \$1,550 annually, that would be a total of \$2,890.04. The line item for this expense was increased in the 2026 budget to \$2,000, but will be \$890.04 short. The over expense could be covered by the Buildings Improvements line item. Looking for action on this item.



- The 73 Broadway property sale is with the attorney for Downeast Coastal Conservancy, finalizing the sale documents. Commissioners will need to sign the closing documents.
- There is a smoke alarm test for the County buildings on March 24<sup>th</sup>.
- Elevator inspections were completed on March 4, 2026. This will allow for the licensing to be processed for all the elevators.
- The meeting with stateside Jeremy Gray regarding the MOU was rescheduled for April, due to inclement weather.
- The finance department and I worked on the RFP for auditing services as well as the scope. The RFP has been published on the County website, facebook page, Maine Municipal Association website. Letters were also sent to the auditing firms listed through the state auditor plus four additional auditing firms that were not on the list.
- The finance director ad was placed in the newspapers, website, facebook page and Maine Municipal Association job listing website.
- I have been working with Edie Smith from Senator King's office, in regards to PILT funds from the US Department of Interior. Research has shown Washington County Government has not received any of these funds when there are other counties that have. On March 6<sup>th</sup>, I sent an email asking if there were an application for this process.
- Capital Assets Policy needs approval.
- Prepared and provided testimony on LD 2222, which was the UT funding bill including the Washington County 2025 TAN payment portion.
- The US Treasury has asked for a desk review of the ARPA funds. We are scheduling this with Carrie Kipfer of Lincoln County to assist.
- Cellphones for all the staff to be issued are ready for pick-up from the County Manager's office.

Sincerely,  
Renée Gray



County Manager



# WASHINGTON COUNTY

<b>Policy Title:</b>	<b>Capitalization of Assets</b>
<b>Policy Number:</b>	
<b>Effective date:</b>	<b>1/1/2026</b>
<b>Policy Area:</b>	<b>Commissioners</b>
<b>Approved by Commissioners:</b>	<b>March 12, 2026</b>
<b>Last Updated:</b>	<b>March 12, 2026</b>

**1. Rationale or background to policy:**

The purpose of this policy is to provide guidance on classification and recording the County's capital assets.

**2. Policy:**

Capital Assets:

Assets, which meet the following minimum standards, will be considered capital assets:

- Having a value of \$5,000 or more. This requirement can be an individual item in excess of \$5,000.
- Having an estimated useful life of more than one year
- Major asset categories are building & improvements, land and improvements, equipment and vehicles

Capitalization Method:

All capital assets are recorded at historical costs as of the date acquired or constructed. If historical cost information is not available, assets are recorded as estimated historical cost by calculating current replacement cost and by deflating the cost using the appropriate price-level index.

New Acquisitions:

The County capitalizes new assets that meet its Capitalization Policy as stated above upon completion of the project or possession of the asset. For projects that are incomplete at the close of the fiscal year, we will record the dollar value paid at year end. The amount of the assets and depreciation are recorded in the annual financial statements on the Statement of Net Position.



**COUNTY OF WASHINGTON**  
**P.O. Box 297, 85 Court St**  
**Machias, Maine 04654**  
**(207) 255-3127**  
**Fax: (207) 255-3313**  
**manager@washingtoncountymaine.gov**

March 3, 2026

To: Senator Grohoski, Representative Sayre and the distinguished members of the Joint Standing Committee on Taxation,

My name is Renée Gray and I currently serve as the Washington County Manager. I am asking for your support on LD 2222, an act to Establish Municipal Cost Components for Unorganized Territory Services to be rendered in Fiscal year 2026-27.

I began my career in municipal government in 2007, working in the Town of Lubec. There, I found myself working up from counter clerk, to Town Administrator and Municipal Clerk. My position at Lubec afforded me a seat on the Washington County Budget Advisory Committee for five years. In that role, I became somewhat knowledgeable of the Washington County Government budget, at least what it appeared to be at the time. The budget process consisted of three County Commissioners, the County Treasurer, County Department Heads, ten members of the Budget Advisory Committee, and the Legislative Delegate which was a non-voting member at that time. In July 2023, I was hired to train as Washington County's Deputy County Manager, and later that year, became the County Manager.

In 2024 I served as County Manager under the former Commissioners. During the 2024 budget process, the auditor made the Commissioners and Treasurer aware of a practice that should no longer be performed which transferred unspent funds called "carryovers" into the next year's budget. What the County has since learned was this practice was conducted for about five years prior using unaudited figures. In short, Washington County Government did not tax enough to the municipalities to cover the budgets for 2020-2024.

In 2025 two new County Commissioners were elected and later, in May 2025, the Governor appointed a replacement County Commissioner for District III after a resignation left this position vacant. As the auditor continued to look into the budgeting practices and being able to predict a short-fall, it became apparent that Washington County was staring at an anticipated \$2.6 million dollar deficit spanning the years of 2021-2024. The reason this deficit went unnoticed for so long was the presence of American Rescue Plan Act (ARPA) funds in the general account. These funds were designated and used for a project that was completed in 2025. This, therefore, removed the cashflow source the county had been using.

Washington County's fiscal year is January to December. State statute sets the due date for County taxes as September 1<sup>st</sup>, with interest to begin accruing November 1<sup>st</sup>. This means Counties have to operate 9-10 months on available cash on hand, or reserves. For years, Washington County has had to utilize Tax Anticipation Notes to supply cash-flow. In mid-2025, the County had exhausted all of the available Tax Anticipation Note (TAN) loan and all cashflow in the general account. It became apparent the need for additional TAN funds. This Allonge to the TAN was approved through bond counsel and the financial institution with which we have a very good working relationship.

Once those additional TAN funds were also exhausted, the new Provisional Treasurer, who was appointed by the Commissioners and also performs the duties of a Finance Director, helped us to understand that Washington County would not be able to pay back any of the 2025 TAN and still

"The Sunrise County – where the sun first shines!"



be able to continue County operations. (Jail Services, Sheriff Patrol, RCC emergency dispatching, Registry of Deeds, Probate Court and Services, Emergency Management Agency and District Attorney services.)

It soon became apparent there was no outside assistance available to pay this debt. The only option left was to seek voter approval on the 2025 November ballot that would have given authorization to the Commissioners to get a loan for \$11,000,000 which would have covered the debt for the anticipated \$2.6 million dollar deficit as well as the estimated 2025 TAN principal and interest of approximately \$8,000,000. The vote did not pass and it left a huge debt the County was unable to pay.

In October of 2025, the Commissioners and Budget Advisory Committee all supported sending out an "ASK" letter to all the Washington County municipalities. Each municipality's portion was calculated on their current state valuations just like county taxes are levied. Of the 45 municipalities, tribes and unorganized territories, 35 paid their portion and considered it a pre-payment for their 2026 taxes. This action allowed for the County to not default on the TAN and it was paid in full on February 18, 2026, just shy of the maturity date of February 20, 2026.

With municipalities paying their 2025 County taxes and the pre-payment for the 2026 County taxes, the 2025 TAN did not have to be exhausted. The total principal borrowed was \$6,749,800 and interest was \$246,204.70 bringing the total due on the 2025 TAN was \$6,996,004.70. For municipalities that paid their portion of the 2025 TAN based on the predicted \$8,000,000, they now have a credit. This will be applied to their 2026 County tax bill, unless they request a refund for the overpayment.

The Washington County Commissioners and Budget Advisory Committee respectfully ask the Unorganized Territories portion of the 2025 TAN be paid. The County services this portion represents have already been rendered. This has been calculated as of February 5, 2026 for the purpose of submitting the information for this bill. That calculation is \$640,670. This amount also can be found on the Unorganized Territories 2026 County Tax bill, which was sent out this week.

In closing, I would just like to recognize the immense collaboration this effort took. The situation Washington County found itself to be in, was unprecedented. The County Commissioners, Budget Advisory Committee, Provisional Trea Department heads, staff, and the County Delegation, along with Municipal leaders and Washington County residents to successfully reach the other side of this financial nightmare. I would respectfully urge your committee to unanimously support this bill. I am happy to answer any questions you may have.

Sincerely,



Renée Gray  
County Manager





# 132nd MAINE LEGISLATURE

## SECOND REGULAR SESSION-2026

---

Legislative Document

No. 2222

H.P. 1499

House of Representatives, February 24, 2026

### **An Act to Establish Municipal Cost Components for Unorganized Territory Services to Be Rendered in Fiscal Year 2026-27**

(EMERGENCY)

---

Reported by Representative SAYRE of Kennebunk for the administrator of the unorganized territory pursuant to the Maine Revised Statutes, Title 36, section 1604.

Reference to the Committee on Taxation suggested and ordered printed pursuant to Joint Rule 218.

A handwritten signature in cursive script that reads "Robert B. Hunt".

ROBERT B. HUNT  
Clerk

1           **Emergency preamble. Whereas,** acts and resolves of the Legislature do not  
2 become effective until 90 days after adjournment unless enacted as emergencies; and

3           **Whereas,** prompt determination and certification of the municipal cost components  
4 in the Unorganized Territory Tax District are necessary to the establishment of a mill rate  
5 and the levy of the Unorganized Territory Educational and Services Tax; and

6           **Whereas,** in the judgment of the Legislature, these facts create an emergency within  
7 the meaning of the Constitution of Maine and require the following legislation as  
8 immediately necessary for the preservation of the public peace, health and safety; now,  
9 therefore,

10           **Be it enacted by the People of the State of Maine as follows:**

11           **Sec. 1. Municipal cost components for services rendered.** In accordance with  
12 the Maine Revised Statutes, Title 36, chapter 115, the Legislature determines that the net  
13 municipal cost component for services and reimbursements to be rendered in fiscal year  
14 2026-27 is as follows:

15	Fiscal Administration - Office of the State Auditor	\$294,273
16		
17	Education	\$16,828,325
18		
19	Forest Fire Protection	\$120,000
20		
21	Human Services - General Assistance	\$50,000
22		
23	Property Tax Assessment	\$1,451,811
24		
25	Maine Land Use Planning Commission	\$872,039
26		
27	TOTAL STATE AGENCIES	<hr/> \$19,616,448
28		
29	County Reimbursements for Services	
30		
31	Aroostook	\$2,878,848
32	Franklin	\$2,577,768
33	Hancock	\$219,007
34	Kennebec	\$37,375
35	Lincoln	\$65,082
36	Oxford	\$2,529,750
37	Penobscot	\$1,978,614
38	Piscataquis	\$2,112,825
39	Somerset	\$2,933,989
40	Washington	\$1,589,670
41		
42	TOTAL COUNTY SERVICES	<hr/> \$16,922,928
43		
44	Unorganized Territories of Washington County Tax Anticipation Note	\$640,671
45	Repayment	

1		
2	COUNTY TAX INCREMENT FINANCING DISTRIBUTIONS FROM FUND	
3		
4	Tax Increment Financing Payments	\$4,208,306
5		
6	TOTAL REQUIREMENTS	<u>\$41,388,353</u>
7		
8	COMPUTATION OF ASSESSMENT	
9		
10	Requirements	\$41,388,353
11		
12	Less Revenue Deductions:	
13	General Revenue	
14	Municipal Revenue Sharing	\$600,000
15	Homestead Reimbursement	\$350,000
16	Miscellaneous Revenue	\$10,000
17	Use of Unassigned Fund Balance	\$1,517,668
18		
19	TOTAL GENERAL REVENUE DEDUCTIONS	<u>\$2,477,668</u>
20		
21	Education Revenue	
22	Land Reserved Trust Interest	\$110,000
23	Tuition and School Transportation Charges	\$150,000
24	Special - Teacher Retirement Funding from State	\$341,561
25		
26	TOTAL EDUCATION REVENUE DEDUCTIONS	<u>\$601,561</u>
27		
28	TOTAL REVENUE DEDUCTIONS	<u>\$3,079,229</u>
29		
30	TAX ASSESSMENT BEFORE COUNTY TAXES	<u>\$38,309,124</u>
31	AND OVERLAY (Title 36, §1602)	

32       **Sec. 2. Transfer of interest earnings; Office of State Auditor, Unorganized**  
33 **Territory Education and Services Fund program, Other Special Revenue**  
34 **Funds.** Notwithstanding any provision of law to the contrary, on or before June 30, 2026,  
35 the State Controller shall transfer \$640,671 from the interest earnings on the Federal  
36 Expenditures Fund - ARP State Fiscal Recovery Fund to the Office of the State Auditor,  
37 Unorganized Territory Education and Services Fund program, Other Special Revenue  
38 Funds account for a one-time prepayment for reimbursement of services in the unorganized  
39 territories of Washington County. The prepayment must be recovered through the  
40 municipal cost component of the unorganized territories of Washington County on or  
41 before June 30, 2027. Funding recovered for this purpose must be credited to the Federal  
42 Expenditures Fund - ARP State Fiscal Recovery Fund.

43       **Emergency clause.** In view of the emergency cited in the preamble, this legislation  
44 takes effect when approved.

**SUMMARY**

1  
2  
3  
4  
5  
6  
7

This bill establishes municipal cost components for state and county services provided to the unorganized territory that would normally be paid for by a municipality. The municipal cost components constitute the property tax for the unorganized territory. The bill also provides for a one-time prepayment in fiscal year 2025-26 to the unorganized territories of Washington County and requires recovery of the prepayment through the municipal cost component on or before June 30, 2027.

# Finance Department

County of Washington  
 PO Box 297, 85 Court Street  
 Machias, ME 04654  
 (207) 255-8354

Grace Falzarano, Provisional Treasurer  
*treasurer@washingtoncountymaine.gov*

Sondra Small, Finance Office Manager  
*financeclerk@washingtoncountymaine.gov*

Megan Huffman, Finance Clerk  
*appayroll@washingtoncountymaine.gov*

Commissioner's Meeting

March 12, 2026

General Fund

Beginning Cash	March 11, 2026		1,445,825.09
Less A/P Warrant 03/06/2026 minus MainePERS			(426,089.13)
Less Payroll 03/13/2026			(238,183.77)
Less Opioid Funds			(581,387.11)
Less Probate Surcharge			(60,476.45)
Ending Cash			139,688.63

TAN

2026 TAN		4,027,350.00
Less Drawdowns		
Remaining 2026 TAN		4,027,350.00

Note: The TAN interest accrues at 5.02%



## 2026 Financial Update

Description	Budget 2026	Expenses YTD 2026	Remaining Funds 2026
<b>Dept: 602 Emergency Management Agency</b>			
3100 Wages	109,624.00	12,648.84	96,975.16
4004 IT Services Contract	15,000.00		15,000.00
4006 Website Maintenance	500.00		500.00
4105 Auto mileage	300.00		300.00
4110 Meals	500.00		500.00
4115 Lodging	1,500.00		1,500.00
4205 Gas/oil/grease vehicles	2,500.00	59.84	2,440.16
4210 Vehicle Mnt	500.00		500.00
4314 Internet Expense	940.00	231.62	708.38
4315 Telephone bill	1,600.00	129.75	1,470.25
4413 Lease Agreement	2,640.00		2,640.00
4632 Equipment Repair/Maintena	500.00		500.00
4655 Radios-base repairs/maint	200.00		200.00
4675 Equipment Repair/Maint	500.00		500.00
4676 Computer upgrade & mainte	400.00		400.00
4805 Advertising	50.00		50.00
4820 Dues & Bonds	50.00	50.00	-
4835 Postage	50.00		50.00
4840 Printing/Publications	50.00		50.00
4940 Training/education	1,000.00		1,000.00
5335 Office Supplies	400.00	181.62	218.38
5385 Computer supplies	500.00		500.00
Emergency Management	139,304.00	13,301.67	126,002.33
<b>Dept: 602 Emergency Management Agency Revenue</b>			
6208 Fed Match	59,777.00		59,777.00
6210 State 50% Match	-	5,004.33	(5,004.33)
6211 Grant Rev	-	-	-
EMA Revenue	59,777.00	5,004.33	54,772.67
Estimated Net Income/Loss	(79,527.00)	(8,297.34)	(71,229.66)



## 2026 Financial Update

Description	Budget 2026	Expenses YTD 2026	Remaining Funds 2026
<b>Dept: 603 District Attorney</b>			
3100 Wages	270,608.00	31,074.09	239,533.91
3125 Compensatory Time	-	-	-
3150 F-T Overtime	-	-	-
3200 Part Time - Regular	-	-	-
3220 Earned Paid Leave Wages	-	-	-
4020 Victim/witness Contract	2,500.00	427.71	2,072.29
4021 Fed Vic-Wit Cont Pmt	27,500.00		27,500.00
4080 Transcripts	800.00		800.00
4105 Auto mileage	8,000.00	311.75	7,688.25
4110 Meals	500.00		500.00
4115 Lodging	5,000.00		5,000.00
4314 Internet Expense	940.00	116.67	823.33
4315 Telephone bill	10,560.00	774.80	9,785.20
~Machias and Calais			-
4322 Share File (DA Office)	3,100.00		3,100.00
4411 Calais office rent	3,000.00		3,000.00
4630 Equipment Lease	3,000.00		3,000.00
4676 Computer upgrade & mainte	25,000.00	594.00	24,406.00
4722 Insurance - Other	400.00		400.00
4820 Dues & Bonds	1,650.00		1,650.00
4835 Postage	1,300.00	4.68	1,295.32
4840 Printing/Publications	300.00		300.00
5335 Office Supplies	5,000.00	225.32	4,774.68
5375 Training & training suppl	1,500.00		1,500.00
5510 Statutes & reference book	4,000.00	262.50	3,737.50
7320 Computer upgrade	8,000.00		8,000.00
7325 Equipment & furniture	500.00		500.00
7332 Software Reserve	3,000.00		3,000.00
			-
District Attorney	386,158.00	33,791.52	352,366.48
<b>Dept: 603 District Attorney Revenue</b>			
6315 Fed Witn Adv	55,000.00		55,000.00
6316 St Witn Adv			-
6320 Discov fees			-
6321 AdFee-DefDis	10,500.00	2,110.00	8,390.00
6325 Misc Rev	-		-
DA Revenue	65,500.00	2,110.00	63,390.00
Estimated Net Income/Loss	(320,658.00)	(31,681.52)	(288,976.48)



2026 Financial Update

Description	Budget 2026	Expenses YTD 2026	Remaining Funds 2026
<b>Dept: 604 County Administration</b>			
3100 Wages	181,740.00	20,080.46	161,659.54
4000 Professional services	30,000.00	4,087.50	25,912.50
~TAN Services			-
4004 IT Services Contract	2,000.00	166.67	1,833.33
4005 Audit Services	20,000.00		20,000.00
4006 Website Maintenance	1,000.00		1,000.00
4105 Auto mileage	3,000.00	514.75	2,485.25
4110 Meals	500.00	16.50	483.50
4115 Lodging	500.00		500.00
4314 Internet Expense	1,450.00	221.67	1,228.33
~includes email (7)			-
4315 Telephone bill	10,880.00	870.36	10,009.64
4630 Equipment Lease	2,000.00		2,000.00
4676 Computer upgrade & mainte	1,500.00		1,500.00
4805 Advertising	2,000.00	234.43	1,765.57
4820 Dues & Bonds	11,500.00	10,900.06	599.94
4835 Postage	3,200.00		3,200.00
4840 Printing/Publications	1,000.00		1,000.00
4920 Miscellaneous	950.00		950.00
4930 Registration/enrollment f	300.00		300.00
4940 Training/education	100.00		100.00
5335 Office Supplies	1,500.00	168.21	1,331.79
5505 Books & periodicals(subsc	200.00	40.00	160.00
7314 Office Equipment	-		-
7325 Equipment & furniture	-		-
7336 Econ. Dev. - SCEC	-		-
~SCEC			-
7340 Archive	-		-
County Admin	<u>275,320.00</u>	<u>37,300.61</u>	<u>238,019.39</u>
<b>Dept: 604 County Administration Revenue</b>			
6400 County Tax			-
6401 Cty Tax Int			-
6402 Pay in Lieu			-
6455 Misc. Rev - Grant Reimbursement		870.74	(870.74)
6475 UT AdminFees	30,000.00		30,000.00
6476 UT Bldg Rent	4,800.00		4,800.00
County Revenue	<u>34,800.00</u>	<u>870.74</u>	<u>33,929.26</u>
Estimated Net Income/Loss	(240,520.00)	(36,429.87)	(204,090.13)



## 2026 Financial Update

Description	Budget 2026	Expenses YTD 2026	Remaining Funds 2026
<b>Dept: 605 County Finance</b>			
3100 Wages	208,738.00	16,860.12	191,877.88
3200 Part Time - Regular	36,226.00		36,226.00
4000 Professional services ~payroll	9,000.00	639.98	8,360.02
4004 IT Services	2,000.00	166.67	1,833.33
4005 Audit Services	50,000.00		50,000.00
4105 Auto mileage	250.00		250.00
4110 Meals	250.00		250.00
4115 Lodging	-		-
4314 Internet Expense ~includes email (3)	1,160.00	116.67	1,043.33
4315 Telephone bill	1,400.00	92.50	1,307.50
4630 Equipment Lease	-		-
4676 Computer upgrade & mainte ~TRIO software maintenance	11,000.00	5,107.00	5,893.00
4805 Advertising	100.00		100.00
4820 Dues & Bonds			-
4835 Postage	2,000.00	46.80	1,953.20
4940 Training/education	500.00		500.00
5335 Office Supplies	2,000.00	345.38	1,654.62
7305 County computer upgrade	1,800.00	85.00	1,715.00
7314 Office Equipment (3 printers)	1,000.00	300.00	700.00
County Finance	327,424.00	23,760.12	303,663.88
<b>Dept: 605 County Finance Revenue</b>			
6500 INT INC-G/F			-
6501 Deeds Inter - moved to Deeds 609-6061 Finance Revenue			-
Estimated Net Income/Loss	(327,424.00)	(23,760.12)	(303,663.88)



2026 Financial Update

Description	Budget 2026	Expenses YTD 2026	Remaining Funds 2026
<b>Dept: 606 County Buildings</b>			
3100 Wages ~court reimburses 1.5 positions	214,636.00	24,765.60	189,870.40
4104 Auto Expense	1,500.00		1,500.00
4205 Gas/oil/grease vehicles	1,300.00	133.75	1,166.25
4305 Electricity	37,000.00	6,612.99	30,387.01
4309 Phone Repair/Maintenance	500.00		500.00
4310 Sewer bill	10,114.00	2,321.80	7,792.20
4311 Water bill	5,500.00		5,500.00
4315 Telephone bill	1,200.00	141.04	1,058.96
4605 Parking lot/grounds/snow ~cost to be shared by courts	18,800.00	3,175.65	15,624.35
4610 Building/structure mainte	17,250.00	341.45	16,908.55
4620 Elevator Maintenance Contract ~4 elevators (3 to be reimbursed by courts)	2,000.00	262.31	1,737.69
4622 Fire Alarm Inspections - Norris contract	2,000.00		2,000.00
4635 HVAC repairs	7,500.00	1,218.21	6,281.79
4660 Rubbish Removal/Shredding	2,500.00		2,500.00
5205 Fuel - Buildings	44,500.00	7,270.65	37,229.35
5325 Maintenance supplies	6,000.00	391.23	5,608.77
5335 Office Supplies	150.00		150.00
5405 Uniforms/clothing allowan	2,750.00		2,750.00
7205 Building improvements	100,000.00		100,000.00
7210 Jail Roof	10,000.00		10,000.00
7211 HVAC	50,000.00		50,000.00
7325 Equipment & furniture	8,500.00		8,500.00
7380 Bldg Signage			-
County Buildings	543,700.00	46,634.68	497,065.32
<b>Dept: 606 County Buildings Revenue</b>			
6645 BldRent Wcty			-
6650 Court Reimb-moved to Court 800-8001	-	-	-
Buildings Revenue	-	-	-
Estimated Net Income/Loss	(543,700.00)	(46,634.68)	(497,065.32)



## 2026 Financial Update

Description	Budget 2026	Expenses YTD 2026	Remaining Funds 2026
<b>Dept: 607 Regional Communications Center</b>			
3100 Wages	1,133,515.00	117,296.32	1,016,218.68
3115 Night Shift Differential	8,000.00		8,000.00
3125 Compensatory Time	-		-
3150 Regular Full Time Overtime	80,000.00	6,764.62	73,235.38
3200 Part Time - Regular	20,000.00	1,333.99	18,666.01
3220 Earned Paid Leave Wages		270.00	(270.00)
3230 Part Time - IT wages	-	1,229.94	(1,229.94)
4004 IT Services Contract- Move to IT Department	-	384.61	(384.61)
4105 Auto mileage	2,000.00		2,000.00
4110 Meals	1,500.00		1,500.00
4115 Lodging	1,000.00		1,000.00
4125 Equipment & Furniture	2,400.00		2,400.00
4205 Gas/oil/grease vehicles	1,500.00	42.25	1,457.75
4305 Electricity	10,515.00	2,501.82	8,013.18
4314 Internet Expense	940.00	116.67	823.33
4315 Telephone bill	3,880.00	411.40	3,468.60
4320 Datalines	1,678.00	994.80	683.20
4321 Computer Maintenance Agre	23,384.00	5,622.71	17,761.29
~includes Spillman			-
4450 Communications Equipment Maint	7,500.00		7,500.00
4630 Equipment Lease	230.00		230.00
4655 Radios-base repairs/maint - PCT contract	43,200.00	7,200.00	36,000.00
4657 Recorder/Maintenance	6,818.00		6,818.00
4675 Equipment Repair/Maintena	1,000.00		1,000.00
4722 Insurance - Other	1,500.00		1,500.00
4820 Dues & Bonds	347.00		347.00
4835 Postage	25.00		25.00
4940 Training/education	1,500.00		1,500.00
5206 Propane-Towers	1,000.00		1,000.00
5335 Office Supplies	1,500.00		1,500.00
5360 Public Safety (Lisa Hanscom)			-
5405 Uniforms/clothing allowan	1,500.00		1,500.00
5810 Employee Recognition			-
7310 Communications Equipment Maint	7,500.00		7,500.00
7325 Equipment & furniture			-
RCC	1,363,932.00	144,169.13	1,219,762.87



## 2026 Financial Update

Description	Budget 2026	Expenses YTD 2026	Remaining Funds 2026
<b>Dept: 609 Registry of Deeds</b>			
3100 Wages	169,714.00	19,582.35	150,131.65
4004 IT Services Contract	-	-	-
4314 Internet Expense - includes email (3)	1,160.00	116.66	1,043.34
4315 Telephone bill	700.00	51.34	648.66
4630 Equipment Lease	5,800.00	315.75	5,484.25
4632 Equipment Repair/Maintena	500.00		500.00
4820 Dues & Bonds	200.00		200.00
4825 Scanning & Imaging	49,000.00	3,600.00	45,400.00
4835 Postage	1,800.00	107.18	1,692.82
4920 Miscellaneous	500.00		500.00
4930 Registration/enrollment f	300.00	170.00	130.00
5335 Office Supplies	2,800.00		2,800.00
7325 Equipment & furniture	500.00		500.00
Registry of Deeds	<u>232,974.00</u>	<u>23,943.28</u>	<u>209,030.72</u>
<b>Dept: 609 Registry of Deeds Revenue</b>			
6061 Deeds Interest	6,000.00		6,000.00
6064 Web Revenues	5,000.00		5,000.00
6065 R-Deeds Fees	280,000.00	20,275.53	259,724.47
6066 Transfer tax	70,000.00	4,288.75	65,711.25
6068 Surcharge	-	3,629.00	(3,629.00)
Registry Revenue	<u>361,000.00</u>	<u>28,193.28</u>	<u>332,806.72</u>
Estimated Net Income/Loss	128,026.00	4,250.00	123,776.00



## 2026 Financial Update

Description	Budget 2026	Expenses YTD 2026	Remaining Funds 2026
<b>Dept: 610 Probate Court</b>			
3100 Wages	173,209.00	19,985.58	153,223.42
4000 Professional services	40,000.00	471.13	39,528.87
4004 IT Services Contract	2,000.00	166.66	1,833.34
4105 Auto mileage	1,000.00		1,000.00
4110 Meals	200.00		200.00
4115 Lodging	250.00		250.00
4314 Internet Expense - include email (2)	1,190.00	116.66	1,073.34
4315 Telephone bill	700.00	53.61	646.39
4630 Equipment Lease	1,400.00		1,400.00
4632 Equipment Repair/Maintena	150.00		150.00
4676 Computer upgrade & maint. - Quickbooks/Adobe	1,100.00		1,100.00
4805 Advertising	100.00		100.00
4820 Dues & Bonds	1,050.00	138.00	912.00
4835 Postage	1,800.00	68.84	1,731.16
4845 Notice Publications	10,000.00	2,850.00	7,150.00
5335 Office Supplies	1,800.00	75.00	1,725.00
5338 Record Management System	3,000.00		3,000.00
5510 Statutes & reference book	1,300.00	120.50	1,179.50
7320 Computer upgrade	1,000.00		1,000.00
7370 ICON Docket System			-
Probate Court	241,249.00	24,045.98	217,203.02
<b>Dept: 610 Probate Court Revenue</b>			
6101 Surcharge	2,500.00		2,500.00
6102 Probate Fees	70,000.00		70,000.00
6104 Postage	-		-
6105 Notice/Pub	-		-
ProbateCourt Rev	72,500.00	-	72,500.00
Estimated Net Income/Loss	(168,749.00)	(24,045.98)	(144,703.02)



## 2026 Financial Update

Description	Budget 2026	Expenses YTD 2026	Remaining Funds 2026
<b>Dept: 611 Sheriff's Department</b>			
3100 Wages	1,705,516.00	203,855.93	1,501,660.07
3103 Lubec Wages			-
3105 SO-Outside Detail - reimbursable		570.00	(570.00)
3109 Jonesport Wages - reimbursable		300.00	(300.00)
3111 Military Pay			-
3114 Reimbursable Detail		207.66	(207.66)
3125 Compensatory Time			-
3150 Regular Full Time Overtime	220,000.00	37,409.20	182,590.80
3200 Part Time - Regular	12,000.00	1,064.95	10,935.05
3220 Earned Paid Leave Wages		270.00	(270.00)
3230 Part Time - IT wages - Move to IT Department		1,230.03	(1,230.03)
3240 Civil Process	45,000.00	4,168.00	40,832.00
4000 Professional services	3,000.00		3,000.00
4004 IT Services Contract			-
4105 Auto mileage	1,000.00		1,000.00
4110 Meals	1,500.00		1,500.00
4115 Lodging	5,000.00		5,000.00
4117 Tolls	50.00		50.00
4140 Civil Process Expenses	42,000.00	2,836.24	39,163.76
4205 Gas/oil/grease vehicles	95,000.00	5,866.56	89,133.44
4210 Vehicle Mnt (Move vehicle repair to revenue)	45,000.00	(15,125.97)	60,125.97
4305 Electricity	80,000.00	4,689.76	75,310.24
4314 Internet Expense	912.00	116.66	795.34
4315 Telephone bill	39,160.00	2,314.50	36,845.50
4630 Equipment Lease	2,670.00		2,670.00
4656 Mobile radios/repairs-mai	600.00		600.00
4676 Computer upgrade & mainte	77,485.00	26,593.02	50,891.98
4820 Dues & Bonds	1,200.00		1,200.00
4835 Postage	2,500.00	31.20	2,468.80
4840 Printing/Publications	3,800.00		3,800.00
4905 Criminal investigation ex	19,000.00		19,000.00
4935 Fitness Incentive	7,000.00		7,000.00
4940 Training/education	30,000.00		30,000.00
5335 Office Supplies	7,400.00	276.20	7,123.80
5338 Record Management System	3,200.00	2,790.40	409.60
5360 Public Safety	6,000.00		6,000.00
5405 Uniforms/clothing allowan	17,600.00	320.97	17,279.03
5520 FireArm Associated Expense	10,899.00		10,899.00
5525 Taser Expense	10,000.00	7,450.01	2,549.99
5850 K-9 Expense	5,877.00	490.72	5,386.28
7050 Officer Acquisition	30,000.00		30,000.00
7320 Computer upgrade	-		-
7325 Equipment & furniture	-		-
7345 Motor Vehicles - Reserve	55,000.00		55,000.00
7346 Motor Vehicle Equipment Res	20,000.00		20,000.00
7390 Bullet-proof vests	22,500.00		22,500.00
7391 K-9 Reserve	7,500.00		7,500.00
Sheriff's Department	2,635,369.00	287,726.04	2,347,642.96



2026 Financial Update

Description	Budget 2026	Expenses YTD 2026	Remaining Funds 2026
<b>Dept: 611 Sheriff's Department Revenue</b>			
6113 MDEA Reimb	212,368.00	22,987.94	189,380.06
6175 Civ Process	87,000.00	15,387.90	71,612.10
6176 SO Ins Rpts	2,300.00	444.00	1,856.00
6179 DETAIL FEES	-	1,125.00	(1,125.00)
6182 Grand Lake			-
6183 Jonesport		1,680.00	(1,680.00)
6184 Lubec Patrol			-
6200 MDEA Rent	7,800.00	650.00	7,150.00
Sheriff's Revenue	<hr/> 309,468.00	<hr/> 42,274.84	<hr/> 267,193.16
Estimated Net Income/Loss	(2,325,901.00)	(245,451.20)	(2,080,449.80)



## 2026 Financial Update

Description	Budget 2026	Expenses YTD 2026	Remaining Funds 2026
<b>Dept: 612 Information Technology</b>			
3200 Part Time - Regular	46,800.00		46,800.00
4004 IT Services Contract	175,000.00	10,416.66	164,583.34
Information Technology	221,800.00	10,416.66	211,383.34
<b>Dept: 614 Governmental Third Party</b>			
4701 WashCty COG			-
4702 Was.Cty. Soil & Water Con			-
4703 Was.Cty. Extension Associ			-
4704 D-E RC&D			-
Governmental Third Party	-	-	-
<b>Dept: 618 Third Party Requests</b>			
4714 Wash. Cty. Firefighters A			-
4715 Orono Fire Region Respons Team			-
4716 Downeast Institute			-
4717 Next Step			-
Third Party	-	-	-
<b>Dept: 619 Insurance</b>			
4721 Liability Insurance	80,000.00		80,000.00
4755 Workers Compensation Insurance	225,000.00	64,438.80	160,561.20
	305,000.00	64,438.80	240,561.20
<b>Dept: 619 Insurance Revenue</b>			
6190 Worker's Comp Insurance Rev	13,052.00		13,052.00
	13,052.00	-	13,052.00
Estimated Net Income/Loss	(291,948.00)	(64,438.80)	(227,509.20)
<b>Dept: 620 Employee Benefits</b>			
4724 Health Insurance	1,533,265.00	188,211.72	1,345,053.28
4730 Paid Family Medical Leave	20,837.00	4,009.39	16,827.61
4735 MSRS	492,981.00	89,283.80	403,697.20
4740 IRA match	20,000.00		20,000.00
4750 FICA County match	318,799.00	61,342.76	257,456.24
Employee Benefits	2,385,882.00	342,847.67	2,043,034.33
<b>Dept: 620 Employee Benefits Revenue</b>			
6201 Empl Reimb. Empl Ben Rev	106,582.00		106,582.00
	106,582.00	-	106,582.00
Estimated Net Income/Loss	(2,279,300.00)	(342,847.67)	(1,936,452.33)



2026 Financial Update

Description	Budget 2026	Expenses YTD 2026	Remaining Funds 2026
<b>Dept: 622 Debt Service</b>			
<b>4800 TAN plus Interest</b>	150,000.00	246,204.70	(96,204.70)
Debt Service	150,000.00	246,204.70	(96,204.70)
<b>Dept: 625 Unorganized Territory - Reimbursable</b>			
3100 Wages	6,980.76	6,980.76	-
3200 Part Time - Regular	339.64	339.64	-
3220 Earned Paid Leave Wages			-
4315 Telephone bill	218.80	218.80	-
4835 Postage			-
Unorganized Territory	7,539.20	7,539.20	-
<b>Dept: 625 Unorganized Territory Reimbursement</b>			
6645 Building Rent			-
Unorganized Territory Reimbs.	-	-	-
Estimated Net Income/Loss	(7,539.20)	(7,539.20)	-
<b>Dept: 660 Capital Reserves</b>			
7501 Leave Reimbursement Reser	80,000.00		80,000.00
7502 Unemployment Reserves	25,000.00		25,000.00
7503 Earned Paid Leave	6,000.00	-	6,000.00
Capital Reserves	111,000.00	-	111,000.00
<b>Dept: 662 Contingency</b>			
8001 Contingency	100,000.00	-	100,000.00
Contingency	100,000.00	-	100,000.00



## 2026 Financial Update

Description	Budget 2026	Expenses YTD 2026	Remaining Funds 2026
<b>Dept: 699 County Jail</b>			
1002 Ambulance Services	2,200.00		2,200.00
1017 In-house Medical Providers	152,464.00	17,759.22	134,704.78
1026 Psychological Services	9,000.00	527.60	8,472.40
1028 Sanitation/Pest Control	1,300.00	131.00	1,169.00
1104 Lodging	12,000.00	1,520.00	10,480.00
1106 Meals - Staff	7,500.00	340.00	7,160.00
1108 Other (Tolls, Parking)	150.00	21.90	128.10
1203 Gasoline	10,000.00	666.76	9,333.24
1209 Vehicle Repairs and Maint.	10,000.00	310.01	9,689.99
1302 Electric (Utilities)	50,000.00	12,510.66	37,489.34
1303 Fuel Oil/Heating Oil	40,000.00	8,155.21	31,844.79
1305 Gas-Propane (Kitchen)	5,500.00	503.64	4,996.36
1308 Sewer (Utilities)	20,650.00	4,728.40	15,921.60
1310 Telephone/Internet	3,240.00	168.27	3,071.73
1312 Water (Utilities)	4,000.00		4,000.00
1405 Lease Agreement	2,200.00		2,200.00
1602 Building Structure Maint.	26,300.00	1,845.25	24,454.75
1606 Elevator Maintenance	-		-
1607 Equip/Furn. Maint.	6,500.00		6,500.00
1612 Maintenance Agreements	350.00		350.00
1620 Radio Repair	1,000.00		1,000.00
1621 Rubbish Removal	6,000.00		6,000.00
1676 Computer Upgrade/Maintenance ~includes Spillman	13,917.00	9,057.00	4,860.00
1703 Insurance-Liability	60,000.00		60,000.00
1810 Jail Employee Recognition	300.00		300.00
1815 Postage	-		-
1817 TAN Interest	50,000.00		50,000.00
1907 Registration/Enrollment Fees	500.00		500.00
1909 Training & Education	15,000.00	989.00	14,011.00
2101 Food	114,000.00	12,101.69	101,898.31
2214 Cleaning Supplies	15,000.00	1,443.51	13,556.49
2221 Institutional Bedding	4,000.00		4,000.00
2225 Institutional Medical	70,000.00	10,247.02	59,752.98
2226 Kitchen Supplies	9,000.00	1,360.32	7,639.68
2230 Office Supplies	4,000.00	224.15	3,775.85
2239 Statutes/Reference Books	300.00		300.00
2301 Correction Officer Uniforms	10,000.00		10,000.00
2303 Prisoner Uniforms	8,000.00	297.84	7,702.16
2360 Recruitment & PR	750.00		750.00
2805 Computer Upgrade	15,900.00		15,900.00
2806 Security Cameras	1,800.00		1,800.00
2827 Control Panel (fixture)	9,000.00		9,000.00
2845 Motor Vehicles - Reserve	5,000.00		5,000.00
3100 Wages	1,857,775.00	237,167.59	1,620,607.41
3111 Military Pay	-	993.24	(993.24)
3115 Night Shift Differential	11,000.00		11,000.00
3125 Compensatory Time			



## 2026 Financial Update

**Dept: 699 County Jail continued**

3150 Regular Full Time Overtime	178,000.00	41,980.41	136,019.59
3200 P-T Regular	80,000.00	4,360.69	75,639.31
3220 EPL Wages	-	337.26	(337.26)
3230 Part Time - IT wages	-	1,230.03	(1,230.03)
4000 Professional services	200.00		200.00
4004 IT Services Contract (move to IT Depart.)	-	384.61	(384.61)
4724 Health Insurance	734,390.00		734,390.00
4730 Paid Family Medical Leave	9,289.00		9,289.00
4735 MSRS	210,204.00		210,204.00
4750 FICA County match	142,120.00		142,120.00
4755 Workers Compensation	-		-
5525 Taser Expense	5,408.00		5,408.00
7322 Replacement locks	2,400.00		2,400.00
7325 Equipment & furniture	-		-
County Jail	4,007,607.00	371,362.28	3,636,244.72

**Dept: 699 County Jail Revenue**

6949 Supplement	109,104.00		109,104.00
6950 DOC Inv Fund	548,303.00	137,247.50	411,055.50
6953 Pretr/Monitr			-
6956 Misc Inc-SSI	4,000.00		4,000.00
6959 MED CO-PAYS	2,800.00	408.76	2,391.24
6961 Comm Confine			-
6963 Court Fees	6,500.00	1,629.12	4,870.88
6964 OSA Contract	80,000.00	9,507.08	70,492.92
6965 Opioid Funds			-
Jail Revenue	750,707.00	148,792.46	601,914.54
Estimated Net Income/Loss	(3,256,900.00)	(222,569.82)	(3,034,330.18)



2026 Financial Update

Description	Budget 2026	Expenses YTD 2026	Remaining Funds 2026
<b>Dept: 800 Court - Totally Reimbursed</b>			
4305 Electricity	6,183.08	17,306.47	(11,123.39)
4310 Sewer bill	194.06	194.06	-
4311 Water bill	-	-	-
4314 Internet Expense	9.95	19.90	(9.95)
4605 Parking lot/grounds/snow	121.51	997.58	(876.07)
4610 Building/structure mainte	-	824.94	(824.94)
4620 Elevator Maintenance Contract	-	-	-
4635 HVAC repairs	-	742.95	(742.95)
4675 Equipment Repair/Maintena	-	-	-
5205 Fuel - Buildings	1,147.54	1,147.54	-
5325 Maintenance supplies	317.92	642.24	(324.32)
7205 Building improvements	-	-	-
Court	<u>7,974.06</u>	<u>21,875.68</u>	<u>(13,901.62)</u>
<b>Dept: 800 Court Revenue</b>			
8001 Court Costs Reimbursement	<u>80,735.00</u>		<u>80,735.00</u>
Court Revenue	<u>80,735.00</u>	-	<u>80,735.00</u>
Estimated Net Income/Loss	72,760.94	(21,875.68)	94,636.62
<b>Dept: 810 Bad Debts</b>			
Bad Debts	-	-	-
<b>Total Revenue</b>	1,773,386.00	227,245.65	1,546,140.35
<b>Less Total Expense</b>	<u>13,426,719.00</u>	<u>1,669,943.14</u>	<u>11,756,775.86</u>
<b>Add Town Taxes Received</b>	<u>11,653,333.00</u>	<u>1,442,697.49</u>	<u>10,210,635.51</u>
<b>Dept: 900 Town/City Taxation</b>			
6400 Towns/City Tax Payments	11,804,050.00		11,804,050.00
6401 Town City Interest on late pmts.			-
<b>Remaining amounts due</b>	<b>11,804,050.00</b>	<b>-</b>	<b>11,804,050.00</b>



**Revenue Detail Report**  
Department(s): R 602-0001 - R 699-9999  
February to February

Account----- Date Jrnl Desc---	Current Budget	Debits	Credits	Uncollected Balance
602 - Emergency Management Agency	0.00	0.00	5,004.33	-5,004.33
6210 - State 50% Matching Funds	0.00	0.00	5,004.33	-5,004.33
Department..	0.00	0.00	5,004.33	-5,004.33
603 - District Attorney	0.00	0.00	620.00	-620.00
6321 - Admin. Fee-Deferred Disp.	0.00	0.00	2,110.00	-2,110.00
Department..	0.00	0.00	2,110.00	-2,110.00
604 - County Administration	0.00	0.00	0.00	0.00
6455 - Miscellaneous Revenue	0.00	0.00	870.74	-870.74
Department..	0.00	0.00	870.74	-870.74
609 - Registry of Deeds	0.00	0.00	0.00	0.00
6065 - Register of Deeds Fees	0.00	0.00	20,275.53	-20,275.53
6066 - Transfer tax	0.00	0.00	4,288.75	-4,288.75
6068 - XXXSurcharge-Do Not Use	0.00	0.00	3,629.00	-3,629.00
Department..	0.00	0.00	28,193.28	-28,193.28
611 - Sheriff's Department	0.00	0.00	10,629.32	-10,629.32
6113 - MDEA Reimbursement	0.00	0.00	22,987.94	-22,987.94
6175 - Sheriff Civil Process	0.00	0.00	15,387.90	-15,387.90
6176 - Sheriff Insurance Reports	0.00	0.00	444.00	-444.00
6179 - DETAIL FEES	0.00	0.00	1,125.00	-1,125.00
6183 - Jonesport Patrol	0.00	0.00	1,680.00	-1,680.00
6200 - MDEA Building Rent	0.00	0.00	650.00	-650.00
Department..	0.00	0.00	42,274.84	-42,274.84
622 - Debt Service	0.00	0.00	865,982.06	-865,982.06
4800 - Pre-payment of TAN	0.00	0.00	2,177,565.40	-2,177,565.40
Department..	0.00	0.00	2,177,565.40	-2,177,565.40
699 - County Jail	0.00	0.00	6,666.67	-6,666.67
6950 - DOC Investment Fund	0.00	0.00	137,247.50	-137,247.50
6959 - MEDICAL CO-PAYS	0.00	0.00	408.76	-408.76
6963 - Court Surcharge/Fees	0.00	0.00	1,629.12	-1,629.12
6964 - Office of Substance Abuse Cont	0.00	0.00	9,507.08	-9,507.08
Department..	0.00	0.00	148,792.46	-148,792.46
<b>Final Totals</b>	<b>0.00</b>	<b>0.00</b>	<b>2,404,811.05</b>	<b>-2,404,811.05</b>



**Expense Detail Report**

Department(s): 602 - 699  
February to February

Account-----	Date	Jrnl	Desc---	Vendor-----	Current Budget	Debits	Credits	Unexpended Balance
602 - EMA					0.00	12,707.18	0.00	-12,707.18
3100 - Wages					0.00	21,081.40	0.00	-21,081.40
4205 - Gas/oil/grea					0.00	59.84	0.00	-59.84
4314 - Internet					0.00	231.62	0.00	-231.62
4315 - Telephone bi					0.00	129.75	0.00	-129.75
4675 - Equip Rep/Mnt					0.00	0.00	0.00	0.00
4820 - Dues & Bonds					0.00	50.00	0.00	-50.00
5335 - Office Supp					0.00	181.62	0.00	-181.62
			Department..		0.00	21,734.23	0.00	-21,734.23
603 - DA Office					0.00	31,187.13	0.00	-31,187.13
3100 - Wages					0.00	51,747.38	0.00	-51,747.38
4020 - Vic/Wit Cont					0.00	427.71	0.00	-427.71
4105 - Auto mileage					0.00	311.75	0.00	-311.75
4314 - Internet					0.00	116.67	0.00	-116.67
4315 - Telephone bi					0.00	774.80	0.00	-774.80
4411 - Office Rent					0.00	0.00	0.00	0.00
4676 - Comp Upg/Mnt					0.00	594.00	0.00	-594.00
4835 - Postage					0.00	95.32	0.00	-95.32
5335 - Office Supp					0.00	225.32	0.00	-225.32
5510 - Stat/Ref Bks					0.00	262.50	0.00	-262.50
			Department..		0.00	54,555.45	0.00	-54,555.45
604 - Cnty. Admin.					0.00	21,594.52	761.52	-20,833.00
3100 - Wages					0.00	34,238.31	0.00	-34,238.31
4000 - Prof. Svcs					0.00	4,087.50	0.00	-4,087.50
4004 - IT Services					0.00	166.67	0.00	-166.67
4105 - Auto mileage					0.00	514.75	0.00	-514.75
4110 - Meals					0.00	16.50	0.00	-16.50
4314 - Internet					0.00	221.67	0.00	-221.67
4315 - Telephone bi					0.00	980.36	80.00	-900.36
4630 - Equip Lease					0.00	0.00	0.00	0.00
4805 - Advertising					0.00	234.43	0.00	-234.43
4820 - Dues & Bonds					0.00	10,900.06	0.00	-10,900.06
4835 - Postage					0.00	0.00	1,322.25	1,322.25



**Expense Detail Report**

Department(s): 602 - 699  
February to February

Account-----	Date	Jrnl	Desc----	Vendor-----	Current Budget	Debits	Credits	Unexpended Balance
604 - Cnty. Admin. CONT'D								
5335 - Office Supp					0.00	168.21	0.00	-168.21
5505 - Book/Per Sub					0.00	40.00	0.00	-40.00
7336 - EconDev-SCEC					0.00	12,500.00	12,500.00	0.00
					0.00	64,068.46	13,902.25	-50,166.21
Department..								
605 - Cnty Finance					0.00	18,102.65	0.00	-18,102.65
3100 - Wages					0.00	28,189.96	0.00	-28,189.96
4000 - Prof. Svs					0.00	1,695.81	0.00	-1,695.81
4004 - IT Services					0.00	166.67	0.00	-166.67
4314 - Internet					0.00	116.67	0.00	-116.67
4315 - Telephone bi					0.00	182.50	0.00	-182.50
4676 - Comp Upg/Mnt					0.00	5,107.00	0.00	-5,107.00
4835 - Postage					0.00	397.71	0.00	-397.71
5335 - Office Supp					0.00	648.14	302.76	-345.38
7305 - Computer Upg					0.00	85.00	0.00	-85.00
7314 - Office Equip					0.00	300.00	0.00	-300.00
					0.00	36,889.46	302.76	-36,586.70
Department..								
606 - County Bldgs					0.00	30,609.10	0.00	-30,609.10
3100 - Wages					0.00	41,276.00	0.00	-41,276.00
4205 - Gas/oil/grea					0.00	133.75	0.00	-133.75
4305 - Electricity					0.00	6,612.99	0.00	-6,612.99
4310 - Sewer bill					0.00	2,321.80	0.00	-2,321.80
4315 - Telephone bi					0.00	201.04	0.00	-201.04
4605 - Pk/Gnds/Snow					0.00	3,175.65	0.00	-3,175.65
4610 - Bldg Maint					0.00	341.45	0.00	-341.45
4620 - Elev Maint					0.00	262.31	0.00	-262.31
4635 - HVAC					0.00	1,218.21	0.00	-1,218.21
4660 - Rub/Shred					0.00	0.00	0.00	0.00
5205 - Fuel-Bldgs					0.00	7,270.65	0.00	-7,270.65
5325 - Maint Suppl.					0.00	391.23	0.00	-391.23
					0.00	63,205.08	0.00	-63,205.08
Department..								
607 - RCC					0.00	131,085.20	0.00	-131,085.20
3100 - Wages					0.00	199,752.25	0.00	-199,752.25



**Expense Detail Report**

Department(s): 602 - 699  
February to February

Account-----	Date	Jrnl	Desc---	Vendor-----	Current Budget	Debits	Credits	Unexpended Balance
607 - RCC CONT'D					0.00	11,875.36	0.00	-11,875.36
3150 - F-T Overtime					0.00	2,432.57	0.00	-2,432.57
3200 - P-T Regular					0.00	270.00	0.00	-270.00
3220 - EPL Wages					0.00	2,229.90	0.00	-2,229.90
3230 - P/T - IT					0.00	384.61	0.00	-384.61
4004 - IT Services					0.00	42.25	0.00	-42.25
4205 - Gas/oil/grea					0.00	2,501.82	0.00	-2,501.82
4305 - Electricity					0.00	116.67	0.00	-116.67
4314 - Internet					0.00	411.40	0.00	-411.40
4315 - Telephone bi					0.00	994.80	0.00	-994.80
4320 - Datalines					0.00	5,622.71	0.00	-5,622.71
4321 - Computer Mnt					0.00	7,200.00	0.00	-7,200.00
4655 - RadioRep/Mnt					0.00	0.00	0.00	0.00
4657 - Recdr/Maint					0.00	0.00	0.00	0.00
4675 - Equip Rep/Mnt					0.00	4.44	0.00	-4.44
4835 - Postage					0.00	0.00	0.00	0.00
4940 - Train./Educ					0.00	233,838.78	0.00	-233,838.78
Department..								
609 - Deeds					0.00	19,969.60	0.00	-19,969.60
3100 - Wages					0.00	32,637.25	0.00	-32,637.25
4314 - Internet					0.00	116.66	0.00	-116.66
4315 - Telephone bi					0.00	51.34	0.00	-51.34
4630 - Equip Lease					0.00	315.75	0.00	-315.75
4825 - Scan/Imaging					0.00	3,600.00	0.00	-3,600.00
4835 - Postage					0.00	369.80	0.00	-369.80
4930 - Reg/Enr Fees					0.00	170.00	0.00	-170.00
5335 - Office Supp					0.00	0.00	0.00	0.00
Department..								
610 - ProbateCourt					0.00	37,260.80	0.00	-37,260.80
3100 - Wages					0.00	20,470.58	0.00	-20,470.58
4000 - Prof. Svs					0.00	33,309.30	0.00	-33,309.30
4004 - IT Services					0.00	471.13	0.00	-471.13
4314 - Internet					0.00	166.66	0.00	-166.66
					0.00	116.66	0.00	-116.66



**Expense Detail Report**

Department(s): 602 - 699  
February to February

Account-----	Date	Jrnl	Desc----	Vendor-----	Current Budget	Debits	Credits	Unexpended Balance
610 - ProbateCourt CONTD								
4315 - Telephone bi					0.00	53.61	0.00	-53.61
4820 - Dues & Bonds					0.00	138.00	0.00	-138.00
4835 - Postage					0.00	337.47	0.00	-337.47
4845 - Notice Pub					0.00	2,850.00	0.00	-2,850.00
5335 - Office Supp					0.00	75.00	0.00	-75.00
5510 - Stat/Ref Bks					0.00	120.50	0.00	-120.50
					0.00	37,638.33	0.00	-37,638.33
611 - Sheriff's Of					0.00	260,620.13	18,608.54	-242,011.59
3100 - Wages					0.00	339,686.53	0.00	-339,686.53
3105 - Outside Detl					0.00	855.00	0.00	-855.00
3109 - Jonesport					0.00	300.00	0.00	-300.00
3114 - Reimb Detail					0.00	1,474.74	0.00	-1,474.74
3150 - F-T Overtime					0.00	59,778.98	0.00	-59,778.98
3200 - P-T Regular					0.00	2,141.11	0.00	-2,141.11
3220 - EPL Wages					0.00	382.10	0.00	-382.10
3230 - P/T - IT					0.00	2,230.05	0.00	-2,230.05
3240 - Civil Process					0.00	7,476.00	0.00	-7,476.00
4004 - IT Services					0.00	384.62	0.00	-384.62
4115 - Lodging					0.00	0.00	0.00	0.00
4140 - Civ Proc Exp					0.00	4,870.42	0.00	-4,870.42
4205 - Gas/oil/grea					0.00	5,866.56	0.00	-5,866.56
4210 - Vehicle Mnt					0.00	3,482.57	18,608.54	15,125.97
4305 - Electricity					0.00	4,689.76	0.00	-4,689.76
4314 - Internet					0.00	116.66	0.00	-116.66
4315 - Telephone bi					0.00	2,314.50	0.00	-2,314.50
4676 - Comp Upg/Mnt					0.00	26,593.02	0.00	-26,593.02
4835 - Postage					0.00	374.73	0.00	-374.73
4940 - Train./Educ					0.00	0.00	0.00	0.00
5335 - Office Supp					0.00	276.20	0.00	-276.20
5338 - RecMgmtSyst					0.00	2,790.40	0.00	-2,790.40
5405 - Uniform Allw					0.00	540.97	0.00	-540.97
5525 - Taser Exp					0.00	7,450.01	0.00	-7,450.01



**Expense Detail Report**

Department(s): 602 - 699

February to February

Account-----	Date	Jrnl	Desc---	Vendor-----	Current Budget	Debits	Credits	Unexpended Balance
611 - Sheriff's Of CONT'D								
5850 - K-9 Expense					0.00	490.72	0.00	-490.72
			Department..		0.00	474,565.65	18,608.54	-455,957.11
612 - IT					0.00	0.00	0.00	0.00
4004 - IT Services					0.00	10,416.66	0.00	-10,416.66
			Department..		0.00	10,416.66	0.00	-10,416.66
619 - Insurance					0.00	64,438.80	13,018.00	-51,420.80
4721 - Liab Insur					0.00	0.00	0.00	0.00
4755 - Workers Comp					0.00	64,438.80	20,728.07	-43,710.73
			Department..		0.00	64,438.80	20,728.07	-43,710.73
620 - Emp. Bene.					0.00	76,581.42	117,190.18	40,608.76
4724 - Health Insur					0.00	190,611.72	116,493.18	-74,118.54
4730 - PFML					0.00	13,175.29	8,867.70	-4,307.59
4735 - MSRS					0.00	89,283.80	51,664.28	-37,619.52
4750 - FICA Cnty					0.00	100,789.57	34,883.74	-65,905.83
			Department..		0.00	393,860.38	211,908.90	-181,951.48
622 - Debt Service					0.00	0.00	0.00	0.00
4800 - TAN Interest					0.00	246,204.70	0.00	-246,204.70
			Department..		0.00	246,204.70	0.00	-246,204.70
625 - Unorg. Terr.					0.00	7,320.40	0.00	-7,320.40
3100 - Wages					0.00	11,634.60	0.00	-11,634.60
3200 - P-T Regular					0.00	582.24	0.00	-582.24
4315 - Telephone bi					0.00	218.80	0.00	-218.80
4835 - Postage					0.00	1.48	0.00	-1.48
			Department..		0.00	12,437.12	0.00	-12,437.12
699 - County Jail					0.00	423,143.19	0.00	-423,143.19
1002 - Amb. Svc.					0.00	0.00	0.00	0.00
1017 - Med. Svs.					0.00	17,759.22	0.00	-17,759.22
1026 - Psych. Svs.					0.00	527.60	0.00	-527.60
1028 - Pest Contl					0.00	131.00	0.00	-131.00
1104 - Lodging					0.00	1,520.00	0.00	-1,520.00
1106 - Meals-Staff					0.00	642.23	0.00	-642.23
1108 - Other Travel					0.00	21.90	0.00	-21.90



**Expense Detail Report**

Department(s): 602 - 699

February to February

Account-----	Date	Jrnl	Desc---	Vendor-----	Current Budget	Debits	Credits	Unexpended Balance
699 - County Jail CONTD								
1203 - Gasoline					0.00	666.76	0.00	-666.76
1209 - Veh. Rep/Mnt					0.00	310.01	0.00	-310.01
1302 - Electric					0.00	12,510.66	0.00	-12,510.66
1303 - Fuel					0.00	8,155.21	0.00	-8,155.21
1305 - Gas-Propane					0.00	503.64	0.00	-503.64
1308 - Sewer					0.00	4,728.40	0.00	-4,728.40
1310 - Telephone					0.00	168.27	0.00	-168.27
1602 - Bldg. Struct					0.00	1,845.25	0.00	-1,845.25
1612 - Maint. Agree					0.00	0.00	0.00	0.00
1621 - Rubb. Remov.					0.00	0.00	0.00	0.00
1676 - Comp Upg/Mnt					0.00	9,057.00	0.00	-9,057.00
1703 - Ins.-Liab.					0.00	0.00	0.00	0.00
1909 - Train/Ed.					0.00	1,134.00	0.00	-1,134.00
2101 - Food					0.00	12,101.69	0.00	-12,101.69
2214 - Clean. Supp					0.00	1,443.51	0.00	-1,443.51
2225 - InmateMed					0.00	10,247.02	0.00	-10,247.02
2226 - Kitchn Supp.					0.00	1,360.32	0.00	-1,360.32
2230 - Off. Supp.					0.00	224.15	0.00	-224.15
2301 - Corr Off Uni					0.00	199.57	0.00	-199.57
2303 - Pris. Uni					0.00	297.84	0.00	-297.84
3100 - Wages					0.00	374,539.50	0.00	-374,539.50
3111 - Military Pay					0.00	993.24	0.00	-993.24
3150 - F-T Overtime					0.00	73,535.92	0.00	-73,535.92
3200 - P-T Regular					0.00	4,360.69	0.00	-4,360.69
3220 - EPL Wages					0.00	337.26	0.00	-337.26
3230 - P/T - IT					0.00	2,230.05	0.00	-2,230.05
4004 - IT Services					0.00	384.61	0.00	-384.61
4724 - Health Insur					0.00	116,493.18	0.00	-116,493.18
4730 - PFML					0.00	2,279.99	0.00	-2,279.99
4735 - MSRS					0.00	51,664.28	0.00	-51,664.28
4750 - FICA Cnty					0.00	34,883.74	0.00	-34,883.74



**Expense Detail Report**

Department(s): 602 - 699

February to February

Account----- Date	Jrnl	Desc---	Vendor-----	Current Budget	Debits	Credits	Unexpended Balance
699 - County Jail CONT'D				0.00	20,728.07	0.00	-20,728.07
4755 - Workers Comp				0.00	767,985.78	0.00	-767,985.78
<b>Final Totals</b>				<b>0.00</b>	<b>2,519,099.68</b>	<b>265,450.52</b>	<b>-2,253,649.16</b>

Department..



### Revenue Detail Report

Department(s): 600 - 600

February to February

Account----- Date	Jrnl	Desc---	Current Budget	Debits	Credits	Uncollected Balance
600 - UNORGANIZED TERRITORIES			2,022,170.00	0.00	1,485,159.97	537,010.03
8110 - Tax Assessment			1,589,670.00	0.00	1,192,252.50	397,417.50
8125 - Local Road Assistance Program			101,000.00	0.00	123,456.00	-22,456.00
8130 - Excise Taxes-Vehicles-AUDITOR			275,000.00	0.00	158,940.51	116,059.49
8137 - State Park Fee Sharing			0.00	0.00	33,196.51	-33,196.51
8140 - Septic Land Site-645			7,500.00	0.00	7,400.96	99.04
8150 - Snowmobile Revenue			250.00	0.00	0.00	250.00
8155 - Moosehorn-In Lieu of Taxes			9,000.00	0.00	0.00	9,000.00
8160 - Shellfish Spec. Proj-670			750.00	0.00	4,470.00	-3,720.00
8205 - Interest Income - GF			36,000.00	0.00	0.00	36,000.00
8310 - Animal Control Services			3,000.00	0.00	0.00	3,000.00
		Department..	2,022,170.00	0.00	1,519,716.48	502,453.52
<b>Final Totals</b>			<b>2,022,170.00</b>	<b>0.00</b>	<b>1,519,716.48</b>	<b>502,453.52</b>



### Expense Detail Report

Department(s): 600 - 600

February to February

Trans	Date	Per	Type	Jrnl	Description---	Wrnt	Check#	Vendor-----	Current Budget	Debits	Credits	Unexpended Balance
600 - Unorgan Terr									2,022,170.00	736,722.53	0.00	1,285,447.47
2010 - Administ.									42,400.00	28,994.84	0.00	13,405.16
2040 - Equip Maint									18,000.00	0.00	0.00	18,000.00
2050 - E-911 Assist									14,000.00	0.00	0.00	14,000.00
3110 - Septage Site									0.00	3,828.63	0.00	-3,828.63
3130 - RoadwayMaint									538,914.00	128,479.50	0.00	410,434.50
3135 - Paving									155,000.00	0.00	0.00	155,000.00
3140 - Snow Remove									591,389.00	414,775.73	0.00	176,613.27
3150 - Bridges									200,000.00	0.00	0.00	200,000.00
3160 - Solid Waste									154,340.00	79,901.41	0.00	74,438.59
3165 - Eq Operation									19,000.00	7,102.71	0.00	11,897.29
3180 - Cemetery Mnt									4,300.00	8,553.08	0.00	-4,253.08
3190 - Streetlights									1,000.00	400.02	0.00	599.98
3250 - Pub Wrk Crew									23,000.00	0.00	0.00	23,000.00
4110 - 3rd Pty Req									16,000.00	19,450.00	0.00	-3,450.00
4210 - Comm Proj.									6,900.00	0.00	0.00	6,900.00
5310 - Sh-fish Cons									20,368.00	13,869.15	0.00	6,498.85
5320 - Animal Ctrl									15,169.00	6,566.78	0.00	8,602.22
5330 - Fire Protect									79,018.00	56,950.74	0.00	22,067.26
5331 - Ambulance Sv									101,072.00	76,010.05	0.00	25,061.95
5340 - Election Sv									2,300.00	1,850.00	0.00	450.00
5380 - Pub Work Gar									5,000.00	761.46	0.00	4,238.54
5384 - Veh/Boat Res									15,000.00	0.00	0.00	15,000.00
Department..									2,022,170.00	847,494.10	0.00	1,174,675.90
Final Totals									2,022,170.00	847,494.10	0.00	1,174,675.90





## Washington County Emergency Management Agency

28 Center Street  
P.O. Box 297  
Machias, Maine 04654  
(207) 255-3931



### Washington County Emergency Management Report to the Commission March 2026

#### 1. Hazard Mitigation Plan Update

Much of this past month has been dedicated to working on the FEMA-required edits for the Washington County Hazard Mitigation Plan. After FEMA's review, the volume and scope of the requested revisions were significant, requiring that large portions of the plan to be rewritten to meet current federal standards.

I have been working closely with Paul Styslinger, Natural Hazards Planner at MEMA (Maine Emergency Management Agency) and meeting weekly with him, to address the required changes. We are reviewing and revising the plan element by element to ensure that all required updates, data, and documentation are included. While the process is extensive, I am working diligently to complete the revisions as efficiently and quickly as possible so the plan can move forward toward final approval.

#### 2. Tier II Reporting

Tier II reports were due to the State Emergency Response Commission (SERC) on March 1. Our office continues to collect and process these reports from facilities across Washington County. We are working to ensure that all required facilities have submitted their information and that reporting remains compliant with state and federal requirements.

These reports provide critical information about hazardous materials stored within facilities and are an important component of emergency planning and responder safety. In addition, the number of completed Tier II submissions each year directly determines the amount of funding Washington County receives from SERC for Local Emergency Planning Committee (LEPC) stipends and training funds. Ensuring full participation from reporting facilities helps support the training and operational capacity of our LEPC and emergency response partners.

#### 3. Washington County EMA Partner Newsletter Initiative

Washington County Emergency Management has begun a new communication effort aimed at improving information sharing with our partners across the county.

Our office is developing a newsletter that will be distributed to partners to share important updates, resources, and preparedness information in one convenient location. The goal is to provide useful and timely information while reducing the number of individual emails being sent to already busy partners.

We recently distributed our **inaugural newsletter** along with the following message to gather feedback and help shape the format moving forward:



*Hello,*

*Attached is the Washington County Emergency Management inaugural newsletter.*

*Over the past several months we have been hearing from many of our partners about the need to receive important information from our office without adding to an already full inbox. To help address this, our office thought a newsletter might be a good solution. Our goal is to share updates, resources, and key information in one convenient place that is easy to review.*

*We are also asking for your help as we develop this effort. We would appreciate your feedback on a couple of things:*

- What types of information would you like to see included in the newsletter?*
- How often would you prefer to receive it — monthly or quarterly?*

*Our plan is to try this method for a while and see if it works well for our partners. Your input will help us shape the newsletter so it is as useful as possible.*

*Thank you for your continued support of Emergency Management and our efforts to improve communication with our partners across Washington County.*

A copy of the **Washington County Emergency Management Newsletter** is attached for the Commission's review.

## **Conclusion**

Washington County Emergency Management continues to focus on strengthening preparedness, planning, and communication across the county. This month, much of our work has focused on addressing FEMA's extensive revisions to the County Hazard Mitigation Plan and continuing to ensure compliance with Tier II reporting requirements, which support responder safety and determine annual LEPC funding from the State Emergency Response Commission.

We also launched a new Washington County Emergency Management newsletter to improve communication and share important updates and resources with our partners.

Our office will continue working closely with local, state, and regional partners to support preparedness and enhance Washington County's ability to respond to emergencies and disasters.

**Respectfully submitted,**

**Lisa M. Hanscom, Director**

Washington County Emergency Management Agency (EMA)



# Ready Together

EMPHASIZING COLLABORATION AND PREPAREDNESS



## FIRE CHIEFS MEETING

MARCH 19 2026 @ 6:30 P.M.

Coordinating operations,  
updates, and training.

For meeting Info:

[WNEMA@washingtomaineema.gov](mailto:WNEMA@washingtomaineema.gov)

## FIREFIGHTER ASSOCIATION MEETING

MARCH 19 2026 @ 5:30 P.M.

Discuss training, safety, and  
community initiatives. Open to  
all firefighters.

For meeting Info:

[WNEMA@washingtomaineema.gov](mailto:WNEMA@washingtomaineema.gov)

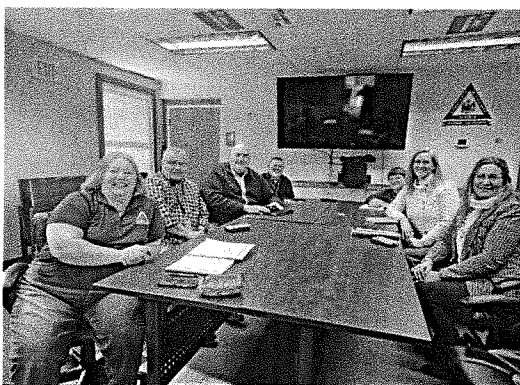
## LOCAL EMERGENCY PLANNING COMMITTEE- LEPC MEETING

MARCH 16, 2026 @ 5:30 P.M.

A local group planning for  
community emergencies and  
hazardous incidents. Meetings  
are open to the public.

For meeting Info:

[WNEMA@washingtomaineema.gov](mailto:WNEMA@washingtomaineema.gov)



On Friday, February 13, the EMA office hosted Major General Diane Dunn of the Maine National Guard and Commissioner of the Department of Defense, Veterans and Emergency Management, Michelle Lenihan, Deputy Commissioner of the Department of Defense, Veterans and Emergency Management, David Richmond, Director of the Maine Bureau of Veterans, Pete Rogers, Director of the Maine Emergency Management Agency, Andrew Sankey-Hancock EMA Director, Renee Gray-Washington County Manager

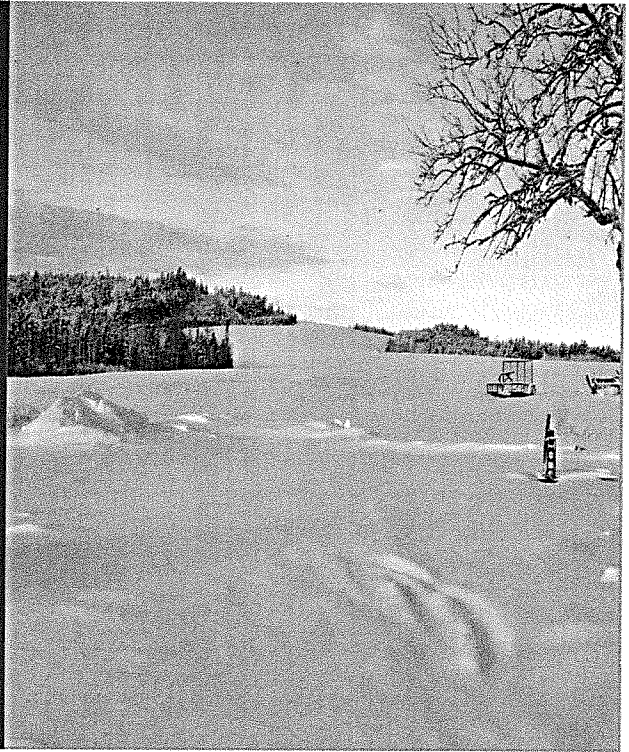


## Winter/Spring Flood Outlook

### Purpose of the Winter/Spring Flood Outlook:

The NWS works in conjunction with partners across the region to monitor and analyze the area's snowpack, river ice conditions, and runoff storage throughout the winter season. This information is critical to assessing flood risk, particularly with the spring thaw. You can follow the latest snowpack conditions using NOAA's Interactive Snow Information Viewer provided by [NOHRSC](#).

Report Prepared by [James Sinko](#) - Lead Meteorologist / Hydrology



This outlook is valid from March 5th - March 19th. The Flood Outlook due to Natural Flows is **Below Normal** for Northern & Eastern Maine. The Flood Outlook due to Ice Jams is **Below Normal** for Northern & Eastern Maine.

**Outlook:** First half of this outlook strong large ridging over the Eastern United States with the Northern Jet Stream across the region. Expecting significant warm up with above normal temperatures thanks to strong +AO. Above normal precipitation is expected but significant uncertainty on precipitation types. Strong signals for end of the outlook to return to colder temperatures. The Winter/Spring Flood

Outlook is also on NOAA website at [www.weather.gov/car/springfloodoutlook](http://www.weather.gov/car/springfloodoutlook) in PNG, PDF & TXT format.

**Winter/Spring Flood Outlook #5**  
 Northern & Eastern Maine  
 Valid Mar 5th-19th

March 4, 2026  
 4:56 PM

---

**OVERVIEW:**

- The Flood Outlook due to Natural Flows is **Below Normal** for Northern and Eastern Maine
- The Flood Outlook due to Ice Jams is **Below Normal** for Northern and Eastern Maine

**SNOWPACK (SD) & SNOW WATER EQUIVALENT (SWE)**

- Northern Basins:** SDs 12-25" w/ isolated higher amounts. SWEs 2.5-4.5" w/ isolated higher amounts. SD & SWE below normal.
- Central Highlands, Moosehead & Baxter Regions:** SDs 6-20" w/ isolated higher amounts up to 30". Chimney Pond (Baxter SP @ 291 ft) SD is 24". SWEs generally 2-3" with amounts +5" at highest terrain. SD & SWE below normal.
- Downeast to Bangor Basins:** SDs generally 4-15" w/ isolated higher amounts in the higher terrain to 20". SWEs 2-3". SD & SWE near normal to below normal.

**RIVER ICE**

- Northern Basins:** 98% ice cover in the St. John & Aroostook Basins. Very few openings. Ice thickness 1-2 feet w/ isolated up to 30". Ice is grey & white.
- Central Highlands, Moosehead & Baxter Regions:** 90-95% ice cover in the Penobscot & Piscataquis Basins w/ exception near & downstream of dam/mill discharges. Ice thickness 1-2 feet w/ isolated up to 32" in head ponds of dams.
- Downeast to Bangor Basins:** 90-95% ice cover. Ice thickness 10-22". Highest ice coverage in upper stretches of St. Croix, Machias & Narraguagus Rivers.

**PRECIPITATION & TEMPERATURE OUTLOOK**

- Temperatures:** Slightly Above Normal. **Precipitation:** Above Normal.
- Pattern:** First half of this outlook strong large ridging over the Eastern United States with the Northern Jet Stream across the region. Expecting significant warm up with above normal temperatures thanks to strong +AO. Above normal precipitation is expected but significant uncertainty on precipitation types. Strong signals for end of the outlook to return to colder temperatures.

**RIVER FLOW STATUS**

- Flows are **Below Normal** to **Near Normal**. Will continue to remain steady.

**FROST DEPTH**

- Northern Basins: 20-30" Deep. Central & Downeast: 4-16" Deep.

**GROUNDWATER**

- Below Normal to Well Below Normal due to ongoing Moderate to Severe Drought!

**Estimated Snow Depth**

National Oceanic and Atmospheric Administration | Please Report River Ice Conditions via Social Media or email us at [mea.carflow@noaa.gov](mailto:mea.carflow@noaa.gov) | National Weather Service Caribou, ME

# Smoke Alarms Save Lives!

The American Red Cross is coming to your area, Eastport and surrounding communities on Saturday, March 21, 2026 to install free smoke Alarms

To schedule a FREE installation:  
 Visit: [redcross.org/EndHomeFiresNNE](http://redcross.org/EndHomeFiresNNE)  
 Call: 1-800-464-6692 (Option 4)



**FOLLOW WASHINGTON COUNTY EMERGENCY MANAGEMENT ON FACEBOOK AT**

<https://www.facebook.com/WashingtonEMA/> For more information and updates

Washington County Firefighters Association invite you:

Forest Fire Training on March 16, 2026 @ 5:30p.m. in Jonesboro at the Forestry Station, 317 Whitneyville Rd, Jonesboro. The training will be with the Maine Forestry Rangers and their sand table.

Firefighter Cancer Talk on March 29, 2026 @3p.m. in Machias at the Pellon Center. Cancer Survivor FF Steve Bunker will share his cancer journey and discuss how to attack cancer since it is the #1 killer of firefighters. Learn national best practices to reduce unnecessary exposures to carcinogens and improve health.

## UPCOMING TRAININGS

April 9, 2026

AWR 209: Working with The Media: A Course for Rural First Responders **Time:** 0800-1700

**Location:** CCEMA Windham Office, 22 High Street, Windham, ME 04062

AWR 209 is a DHS/FEMA-certified, 8-hour, tuition-free course designed to provide rural first responders with the skills and knowledge to quickly adopt the role of public information officer (PIO) if/when needed and to communicate with the public through the media. Many rural first responder organizations do not have a full or part-time PIO on staff. Therefore, in the event that a first responder is thrust into the role of PIO, whether it be roadside at the scene of an emergency or detailing directions to the public in a crisis situation, it is important to understand how the media works and how to work with the available media outlets.

April 14, 2026

G-2300 Intermediate EOC Functions **Time:** 0800-1600

**Location:** MEMA, 45 Commerce Dr, Augusta, ME 04330

The E/L/G 2300 Intermediate Emergency Operations Center Functions is a three-day course with the goal of assisting individuals and jurisdictions who desire to develop or improve their Emergency Operation Centers (EOC). By the end of the course, students will be able to demonstrate, through activities and a Final Exam, the managerial and operational roles of the modern-day EOC as a NIMS Command and Coordination functional group operating within a Multiagency Coordination System (MACS).



TO: Washington County Commissioners  
FROM: District Attorney Robert Granger  
DATE: February 26, 2026  
RE: Department Report for February, 2026

The short February jury trial term concluded with a victory for ADA Bebus in a burglary case. As mentioned in my last report, scheduling of additional terms of court remains uncertain.

I appreciate the hard work of the commissioners and the county manager in addressing the budget crisis which might have crippled operations for my department as well as others. It seems that you have found a means to literally “keep the lights on”.

---

Robert C. Granger  
District Attorney



## MONTHLY ADMINISTRATIVE REPORT FOR FEBRUARY 13, 2026 – March 12, 2026

### TASKS COMPLETED

- **Prepare Commissioners' meeting minutes for:**
  - February 11, 2026 – Special Meeting
  - February 12, 2026
- **Prepare Agenda for February Meeting**
  - Distribute and publicize
  - Posted notice for Public Hearing for UT (Weight Limit Posting)
- **Prepare weekly vouchers for payment**
  - Reconcile Health Trust insurance billing
  - Reconcile NCEU Health and Welfare billing
  - Review Consolidated phone bill and distribute Routing Slip for Department Heads
- **Contracts/Leases/Agreements**
  - Continue to gather, file and update spreadsheet
- **Prepare monthly postage report**
- **Human Resources**
  - Process paperwork for employee status changes:
    - Resignation of employee
  - Process Family Medical Leave (FMLA) requests
    - Track time used for FMLA
  - Update and Distribute Seniority Lists for all three unions.
    - Post Seniority Lists on employee bulletin board
  - Track and file Annual Employee Evaluations
  - Update legal postings on employee bulletin board
- **Risk Pool**
  - File new Member Coverage Certificate
  - Distribute Vehicle Insurance Cards to all Departments
- **Worker's Comp**
  - Submitted updates to MMA for claims
- **Website updates**
  - Continue to send Meeting Minutes for posting
- **U.S. Bank Lease**
  - The termination of the leased equipment for EMA and Jail has been done and equipment has been picked up for return.
    - KYOCERA has been notified so these two machines can be removed from our service agreement.
    - Still working on having KYOCERA remove these pieces of equipment from the service agreement.
  - Finance Office has recently acquired new printers. I am working on taking their old printers off the service agreement with KYOCERA.
    - Service Agreement revision is on-going.



## B&G Log February– March

- Daily cleaning/mopping and trash removal.
- Shampooed the rug in the Superior Court room.
- Shampooed runners in Stateside lobby.
- Finished molding around microwave in Sheriff's Office.
- Snow removal.
- Monthly fire extinguisher inspection.
- Installed new wax seal under the toilet of Jail Lt's office.
- Finished closet shelving for Sheriff Curtis' closet.
- Installed new window in Finance office door with assistance from Machias Glassworks.
- Mounted bullet resistant vest hanger in Jail Administrators Office.
- Fixed water stains in Patrol Office ceiling.
- Fixed water stains in Sheriff's Office conference room.
- Touch up painted Civil Process office.

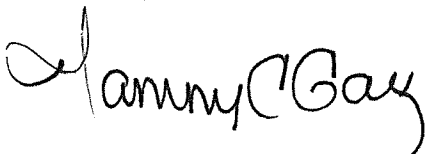


**COUNTY OF WASHINGTON  
REGISTRY OF DEEDS  
TAMMY C. GAY, REGISTRAR  
MONTHLY UPDATE  
COMMISSIONERS MEETING  
March 12th, 2026**

**February 2026 in Review:**

1. **LD 2124 “An Act to Support Emergency Shelter Funding Using Revenue from the Real Estate Transfer Tax” update:** Work session took place on Wednesday March 4<sup>th</sup>. It was voted as Ought to Pass as an amended bill. Which proposes to take 2% from the State Housing Production Fund and create the Emergency Shelter Opportunity Fund. Everyone voting did seem to agree that the county transfer tax was not the way to get the funding. At this time Transfer tax will stay as it currently is at 9.2%
2. Tammy successfully collected 150 signatures to become a candidate for the June Primary ballot. Currently, it appears that she is not being run against.
3. The deeds staff has completed the recording and processing functions of **125** Maine Department of Transportation State highway “44” plan/ surveys. Triple amount than the average years’ worth of plan recordings.
4. Staff evaluations have been completed and provided to the county manager.
5. Anna completed her **third** year working for the registry. We are thankful that she meshes so well and is an asset to our team.
6. In the upcoming months as time allows, our team will be working on a **disaster recovery plan** for the deeds office at all levels of function. This has never been done for my department and I feel it is a critical part of my responsibility as the registrar, forming a plan for the deeds office to function on site or off site in the event of any disaster outcome.
7. Tammy attended a 2-day PRIA (Property Records Industry Association) winter symposium webinar touching on informative topics such as Web Scraping Bulk Sales, Cyber Security, Ransomware, Deed Fraud, AI for public communications, Title Insurance and Service that Sticks among others. All sessions were very informative and will be topics of discussion in monthly department meetings.
8. February Recording Stats: We recorded 726 documents and 130 plans. Collected \$2,021.67 in county transfer tax and \$27,721.00 in recording fee revenue.

**Respectfully Submitted,**



**Tammy C. Gay, Registrar of Deeds**



LYMAN L. HOLMES  
JUDGE

DARLENE M. PERRY  
REGISTER

STATE OF MAINE  
WASHINGTON COUNTY PROBATE COURT  
P.O. Box 297  
Machias, Maine 04654  
Telephone: (207) 255-6591

## FEBRUARY 2026 WASHINGTON COUNTY PROBATE COURT

We held a total of **11** hearings and/or conferences  
in the Probate Courtroom consisting of :

- 1 Adult Adoption
- 2 Adult Name Changes
- 3 Formal Testate
- 1 Adult Guardianship
- 2 Adult Guardianship/Conservatorship
- 1 Emergency Guardianship for an Adult
- 1 Emergency Guardianship for a Minor

We made \$113.00 from the sale of digital copies of  
our archived documents that are available on our  
maineprobate.net website.

There were 2 Financial Affidavits filed. These were requesting either: a Waiver of filing fees, a Waiver of Court costs, a Waiver of Visitor's fees, a Waiver of Guardian Ad Litem fees or requesting a Court appointed attorney. For these two matters, Judge Holmes Ordered that some of the fees be waived and those Orders also included payment plans for the remaining fees. The Judge did not Order appointment of counsel at public expense.



# Washington County Sheriff's Office

**Barry Curtis**  
Sheriff

**Michael Crabtree**  
Chief Deputy

**Richard Rolfe**  
Jail Administrator

**Paula Johnson-Rolfe**  
Office Manager



83 Court Street  
Machias, Maine 04654  
Telephone: (207) 255-4422  
Fax: (207) 255-3641

From January 1<sup>st</sup> thru the end of February the Patrol division of the Sheriff's Office has handled 1,177 calls for service. Of note were 58 well being checks, 31 Agency Assist, 29 Domestic, 10 Criminal Threatening, 10 Disorderly Conduct, 4 shots fired and 3 overdose deaths. During a 48 hr. period Deputies responded to two separate incidents where shots were fired at or in the presence of law enforcement.

We are currently seeking applications for our vacant patrol position as well a suitable part time positions in an effort to help reduce overtime. The insert is overtime hours thus far for January and February. We are mindful and continuing to reduce potential overtime where we can. It should be noted that one of the Patrol Deputies will be transitioning from Patrol to light duty after March 15<sup>th</sup> for a pregnancy also another Deputy will be gone on military orders for likely at least a month at the end of March, although the orders may be extended due to the events in the middle east and the Deputies AFSC (job in the Air Force) it could realistically be extended. Also, two Deputies will be on vacation towards the end of the month as well. All of this will put a strain on an already tight situation. We are only filling the 5<sup>th</sup> Patrol Deputy spot on Friday, Saturday and Sunday as this is the time frame some PD's struggle with coverage.

	Shifts	Reimbursed	Held over	Call out	Total HRS	2026 OT	by	Month
January	625.5 (73%)	10	32.5	68	854			
February	427 (72%)	27	38	36	591			

