

May 9, 2019

**Minutes of the Washington County Commissioners'
Regular Meeting
held May 9, 2019
in the Probate Courtroom
Machias, Maine**

**Attending the meeting were:
Commissioner John Crowley, Sr.
Commissioner Vinton Cassidy
Betsy Fitzgerald, County Manager
Carla Manchester, Administration
Adam Viera, Jail
Richard Rolfe, Jail
Sharon D. Strout, Deeds
Jill C. Holmes, Treasurer
Barry Curtis, Sheriff
Michael Crabtree, Chief Deputy
Johanna Billings, Ellsworth American
Josh Rolfe, RCC**

Commissioner Christopher Gardner was not present.

Executive Department business was called to order at 4:11 p.m.

Approval of the minutes for the Regular Commissioners' meeting held on April 11, 2019. (Crowley/Cassidy, 2-0)

AGENDA ITEM: Monthly and Quarterly Reports

The Commissioners were provided written reports from Emergency Management Agency and the Treasurer's Office. The reports were accepted under the gavel. (See attached)

AGENDA ITEM: Payroll Change Notices

Unorganized Supervisor Dean Preston presented payroll changes to clean up his summer help roster.

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***MOTION* Commissioner Crowley moved to accept the resignation of Drew Greenlaw as part-time U.T. Public Works Crew effective 05/01/19. (Crowley/Cassidy, 2-0)**

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MOTION Commissioner Crowley moved to accept the resignation of Katelyn Mitchell as part-time U.T. Public Works Crew effective 05/01/19. (Crowley/Cassidy, 2-0)

MOTION Commissioner Crowley moved to accept the resignation of Benjamin Robinson as part-time U.T. ACO/Shellfish Warden effective 05/01/19. (Crowley/Cassidy, 2-0)

RCC Director Joshua Rolfe stated ECS Richard Moore voluntarily switched from a night shift to a day shift; this, in turn, bumped him from the Shift Supervisor position.

MOTION Commissioner Crowley moved to reclassify Richard Moore from Shift Supervisor to non-rated ECS effective 05/03/19. (Crowley/Cassidy, 2-0)

MOTION Commissioner Crowley moved to hire Adam Viera as part-time Corrections Officer effective 05/12/19. (Crowley/Cassidy, 2-0)

MOTION Commissioner Crowley moved to reclassify Britany Carter from full-time ECS to part-time ECS effective 06/01/19. (Crowley/Cassidy, 2-0)

RCC Director Joshua Rolfe stated interviews have been conducted to fill the full-time position vacated by Britany Carter. Josh anticipates he will have a new hire for the Commissioners' consideration at the June meeting.

AGENDA ITEM: Schedule of upcoming Tax Abatement Hearings

County Manager Betsy Fitzgerald gave the Commissioners a summary of the upcoming tax abatements that have been scheduled to date. They are as follows:

- ☐ Quigley vs. Town of Dennysville – Thursday, June 13, 2019
- ☐ Legris vs. Town of Lubec – Thursday, July 11, 2019
- ☐ Gray vs. Town of Robbinston – Thursday, August 8, 2019

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AGENDA ITEM: Law Enforcement agreement with Grand Lake Stream Plantation

Chief Deputy Crabtree stated the Sheriff's Office has provided patrol coverage up to 16 hours per week in the Grand Lake Stream for several years. The Sheriff's Office has contacted Linda Evans, First

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Selectman for Grand Lake Stream Plantation, to formalize an agreement for this coverage. The proposed agreement provides patrol coverage for the summer months (05/27/19 through 09/02/19). The hourly cost will be \$55.00 per hour. This rate includes the cost for deputy, cruiser and FICA and Worker's Compensation taxes. It was requested by the Plantation that Deputy Paul Comeau be the deputy on duty as much as possible.

***MOTION* Commissioner Crowley moved to approve the Letter of Agreement to serve as the Seasonal Law Enforcement Contract between the Washington County Commissioners, the Washington County Sheriff's Office and Grand Lake Stream Plantation for the 2019 summer season. (Crowley/Cassidy, 2-0)**

AGENDA ITEM: Proposal for Upgrading Air-handler system

Sheriff Curtis presented proposals for an upgrade to the ventilation system for the jail. Captain Rich Rolfe stated the ventilation system was last updated in 1988 but does not provide cooling in the jail during the warm months. Captain Rolfe noted the high humidity on hot days makes working conditions challenging for the correctional staff. The high temperature and humidity also affect the behavior of the inmates. Three quotes were requested from local vendors. The following quotes were received:

- | | |
|--------------------------------|-----------------|
| 1. Androc Plumbing and Heating | \$56,200.00 |
| 2. Border Electric | \$53,400.00 |
| 3. Geels Electric | Declined to bid |

Sheriff Curtis is recommending the Commissioners accept the bid from Border Electric and begin the project as soon as possible. The project will be funded from the Inmate Benefit account. Captain Rolfe has checked with the Maine Department of Corrections and the

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Compliance Manager for the State of Maine. The Compliance Manager concurs that the use of the funds in this way is acceptable. Treasurer Jill Holmes acknowledged that she has been apprised of the proposed use of funds.

***MOTION* Commissioner Crowley moved to accept the bid from Border Electric in the amount of \$53,400.00 to upgrade the ventilation system for the jail.**

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(Crowley/Cassidy, 2-0)

ADJOURNMENT

4:25 p.m.

ATTEST:

Carla J.R. Manchester, Admin. Asst.