

October 15, 2019

**Minutes of the Washington County Commissioners'
Regular Meeting
held October 15, 2019
in the Probate Courtroom
Machias, Maine**

**Attending the meeting were:
Commissioner Christopher M. Gardner
Commissioner John B. Crowley, Sr.
Commissioner Vinton Cassidy
Betsy Fitzgerald, County Manager
Carla Manchester, Administrative Assistant
Dean Preston, UT
Paula Johnson-Rolfe, Sheriff's Office
Mike Crabtree, Chief Deputy
Josh Rolfe, Regional Communications Center
Jill Holmes, Treasurer
Karl Pingree, East Machias
Rich Rolfe, Jail Administrator**

Executive Department business was called to order at 4:11 p.m.

Approval of the Public Hearing on the FY 2020 County Budget meeting minutes held on September 12, 2019. (Cassidy / Crowley, 3-0)

Approval of the minutes for the Regular Commissioners' meeting held on September 12, 2019. (Crowley / Cassidy, 3-0)

AGENDA ITEM: Monthly and Quarterly Reports

The Commissioners were provided written reports from EMA and the Treasurer's Office and were accepted under the gavel. (See attached)

Regional Communications Director Josh Rolfe reported that his department has been approved for a Homeland Security Grant through EMA for \$41,600.00 for the purchase of an emergency vehicle. This vehicle will be an on-scene communications vehicle for remote sites.

AGENDA ITEM: Payroll Change Notices

87

***MOTION* Commissioner Crowley moved to hire Michael Perkins as full-time Corrections Officer effective 10/06/19. (Crowley / Cassidy, 3-0)**

October 15, 2019

***MOTION* Commissioner Crowley moved to reclassify Matthew Carter from part-time to full-time Patrol Deputy effective 10/13/19. (Crowley / Cassidy, 3-0)**

It was noted that Matthew Carter was a full-time Patrol Deputy previously for Washington County Sheriff's Office. Matthew resigned from his full-time employment with the County for a position with the Marine Patrol. Commissioner Crowley asked the reason for Matthew's return to the County. Chief Deputy Crabtree stated Matthew realized he did not want to work for Marine Patrol. Chief Deputy Crabtree noted Matthew was not leaving Marine Patrol due to poor performance. Commissioner Gardner noted there are pending issues pertaining to Matthew. Commissioner Gardner asked to let the records reflect that Matthew's hire is by the advice and consent of Sheriff Curtis.

AGENDA ITEM: Schedule Tax Abatement

A tax abatement hearing for Stoll vs. City of Eastport was scheduled for Thursday, December 12th at 3 p.m.

AGENDA ITEM: Approval to addition of Personnel Policy

Treasurer Jill Holmes presented an addition to be added to the personnel policy in regards to the treatment of carry-over amounts. The recommendation for the policy addition states "Upon approval of the Commissioners, the Treasurer's Office will treat any carry-over amounts from a department budget in the following manner. Any entry will be carried over into the next year's budget in the corresponding line. This practice will become effective with the 2020 budget year and continued thereafter". Treasurer Jill Holmes stated this is a housekeeping issue as this has been an internal control practice.

88

***MOTION* Commissioner Crowley moved to approve the addition to the personnel policy as presented. (Crowley / Cassidy, 3-0)**

***MOTION* Commissioner Cassidy moved to go into Executive**

October 15, 2019

Session. Commissioner Crowley seconded the motion which passed 3-0. It was 4:20 p.m.

MOTION

Commissioner Crowley moved to come out of Executive Session. Commissioner Cassidy seconded the motion which passed 3-0. It was 4:55 p.m.

ADJOURNMENT

4:56 p.m.

ATTEST:

Carla J.R. Manchester, Admin. Asst.