

May 10, 2018

**Minutes of the Washington County Commissioners'
Unorganized Territories Regular Meeting
held May 10, 2018
in the Probate Courtroom
Machias, Maine**

**Attending the meeting were:
Commissioner Christopher Gardner
Commissioner John Crowley, Sr.
Commissioner Vinton Cassidy
Betsy Fitzgerald, County Manager
Carla Manchester, Administration
Reid Albee, County Wide
Rich Rolfe, Jail Administrator
Paula Johnson-Rolfe, WCSO
Barry Curtis, Sheriff
Susan Hatton, SCEC
Joshua Rolfe, RCC
Adam R. Lee, Attorney**

The meeting for the Unorganized Territories business was called to order at 4:02 p.m.

**Approval of the U.T. meeting minutes of April 12, 2018
(Crowley / Cassidy, 3-0)**

AGENDA ITEM: Monthly Report

Unorganized Territories Supervisor Dean Preston's monthly report was submitted. (See attached).

On Dean's behalf, County Manager Betsy Fitzgerald reviewed the highlights of Dean's report.

The Administrative office of the U.T. continues to engage in the de-organization of Codyville Plantation. The U.T. office will be prepared to assume responsibility of municipal services for the citizens of Codyville Plantation as of July 1, 2019.

The U.T. office had a successful annual Shellfish Committee meeting. Several decisions were made pertaining to the Conservation Plan; three meetings will be held by the Shellfish Committee per year; there will

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be a reduced price for Junior Commercial Licenses; fees will be doubled for all licenses; and it will be unlawful to take softshell clams larger than 3 ½ inches. Dean made note that the UT has not raised prices for licenses since the beginning of the program twenty-five years ago.

It was reported that final snow removal contract payments have been made. Meetings will be scheduling with each contractor to discuss any concerns and preparations for the next season. The snow removal contract #9 for Big Lake Twp. expires this season. Dean will be prepared for the bid process this summer. Other contracts will be reviewed but Dean does not see any changes occurring.

The U.T. Office continues to review all service contracts for fire, solid waste and ambulance.

The Shellfish Conservation Ordinance was amended and presented to the Commissioners for their review and approval.

***MOTION* Commissioner Crowley moved to ratify and adopt the U.T. Shellfish Conservation Ordinance as outlined. Commissioner Cassidy seconded the motion which passed 3-0**

A copy of the Shellfish Conservation Ordinance is attached.

AGENDA ITEM: TIF Grant Committee Update

A report was submitted and is attached.

TIF Administrator Susan Hatton presented two updates for the Commissioners' consideration.

Modifications to the grant policy approved during the April Meeting was put in writing and presented for the Commissioners' review. The modifications are attached. Commissioner Gardner stated that number four of the policy should be clarified. This section of the modification pertains to the reimbursement to the County should the

terms of the agreement not be met by the grantee. The modification states "the amount of reimbursement shall be determined by the Grant Committee upon review of the Grant Agreement and progress toward its objectives." Commissioner Gardner noted the Commissioners shall have the final approval of what is reasonable for the reimbursement amount.

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Ms. Hatton stated that clarification will be made.

AGENDA ITEM: Public Comment

None.

ADJOURNMENT

4:08 p.m.

ATTEST:

Carla J.R. Manchester, Admin. Asst.