

January 11, 2018

**Minutes of the Washington County Commissioners'
Unorganized Territories Regular Meeting
held January 11, 2018
in the Probate Courtroom
Machias, Maine**

**Attending the meeting were:
Commissioner John Crowley, Sr.
Commissioner Vinton Cassidy
Betsy Fitzgerald, County Manager
Carla Manchester, Administration
Mike Hinerman, EMA Director
Susan Hatton, SCEC
Paula Johnson-Rolfe, WCSO
Rich Rolfe, Jail Administrator
Sharon D. Strout, Deeds
Jill Holmes, Treasurer
Carlene Holmes, Probate**

Commissioner Christopher Gardner was absent.

County Manager Betsy Fitzgerald called the meeting to order at 4:00 p.m. and requested that the Commissioners elect a Chairman for 2018.

***MOTION* Commissioner Crowley moved to elect Christopher Gardner as the chair for 2018. Commissioner Cassidy seconded the motion which passed unanimously 2-0.**

The meeting for Unorganized Territories business was called to order at 4:01 p.m.

Approval of the Public hearing minutes for the FY 2018-2019 UT Budget of December 14, 2017 (Crowley/Cassidy, 2-0)

Approval of the December U.T. meeting minutes of December 14, 2017 (Crowley/Cassidy, 2-0)

AGENDA ITEM: Monthly Report

Unorganized Territories Supervisor Dean Preston's monthly report was submitted. (See attached)

On Dean's behalf, County Manager Betsy Fitzgerald reviewed the highlights of Dean's report.

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- The U.T. office has submitted the final 2018-19 Budget request with Commissioners' signatures to the U.T. Fiscal Administrator of the State. The Fiscal Administrator will notify this office when the budget is scheduled for a hearing and review by the legislature.
- The Town of Topsfield is moving to enter into an agreement with the U.T. for ACO services. A signed agreement should be ready for Commissioners' review at the February meeting.
- ROW clearing operations are ongoing on the 19 Road in Berry Twp. This will provide the setting for more construction next summer.
- The U.T. office is reviewing the current ESZ (Emergency Service Zones) throughout the Washington County U.T. This review is to confirm that the proper Fire, EMS and Police providers are assigned to each area. The U.T. office is working with and through the Maine Emergency Services Bureau.

An agreement between the County of Washington and Maine Department of Transportation was presented for approval and signatures. The agreement states that the Commissioners agree that a construction over-limit permit will be issued to the Contractor for projects in Towns of Waite, Talmadge, Topsfield and Indian Township. This will allow the contractor to use overweight equipment and heavier loads on municipal ways.

***MOTION* Commissioner Crowley moved to sign the agreement between County of Washington and Maine Department of Transportation as presented. Commissioner Cassidy seconded the motion which passed 2-0.**

The same agreement was presented for construction projects in T24 MD BPP, T26 ED BPP, T30 MD BPP, Day Block Twp. and Town of Wesley.

***MOTION* Commissioner Crowley moved to sign the agreement between County of Washington and Maine Department of Transportation as presented. Commissioner Cassidy seconded the motion which passed 2-0.**

An Ambulance Service Agreement was presented for the Commissioners' approval. The purpose of the agreement is for Passamaquoddy Fire & Rescue to provide emergency medical services to Greenlaw Chopping Twp. The agreement is for the period of November 1, 2017 through September 30, 2018 for an annual fee of \$1,000.

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MOTION Commissioner Crowley moved to sign the agreement between the Indian Township Tribal Government, d.b.a. Passamaquoddy Health Center and Washington County Territories, to provide emergency medical services to Greenlaw Chopping Twp. Commissioner Cassidy seconded the motion which passed 2-0.

AGENDA ITEM: TIF Grant Committee Update

A report was submitted and is attached.

TIF Administrator, Susan Hatton provided updates on two grants. (The updates are attached.)

AGENDA ITEM: Public Comment

None

ADJOURNMENT

4:07 p.m.

ATTEST:

Carla J.R. Manchester, Admin. Asst.